



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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KATIE HOBBS
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
March 14, 2025

Members Present: Patricia Kerstner, Janet O'Connor

Staff Present: Elma Brambila, Assistant Director; Karime Gordillo, Credentialist;

1. Call to Order

The meeting was called to order on March 14, 2025, at 10:05 a.m. at 1740 West Adams Street, Board Room B, Phoenix, Arizona 85007 with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. February 10, 2025, telephonic meeting minutes

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the telephonic meeting minutes for the February 10, 2025, meeting as submitted. The motion passed unanimously.

4. Report from Chair

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

5. Report from the Executive Director and/or staff

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

6. Assistant Attorney General's Report:

None

7. Supervisor exemption requests: review, consideration, and action

None

8. Applications for licensure: review, consideration, and possible action

A. Review, consideration, and possible action regarding applications for licensure

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to approve Rachel Gustafson as

Licensed Associate Counselors. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to approve Katie Kernodle as Licensed Associate Counselors upon receipt of a passing score on the required exam. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to deny the following 6 on their failure to establish that they meet the minimum licensure requirements. The motion passed unanimously.

Letricia Carter

Jenny Davis-Tindall

Sarah Trowbridge

Amina Adeel

Laura Barton

Luz Sienicki

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to deny Faride Bulas based on their failure to establish that they meet minimum requirements pending the Board's disposition of the background investigation while final action on the application cannot be taken until the investigation is complete. The motion passed unanimously.

Following review, members requested additional information on the following applications.

Anya Ashely

Eli Putney

B. Appeals

1. Jordana Katz, LAC Applicant

Members reviewed information regarding the appeal.

The applicant appeared telephonically and addressed the committee.

The members requested additional information.

9. Applications for educational programs: review, consideration, and possible action.

None

10. Future agenda items

11. Call for public comment

No one was present to respond to the call for public comment.

12. Establishment of future meeting dates

The next regular meeting is scheduled for April 25, 2025, at 10:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

13. Adjournment

Dr. Kerstner moved, seconded by Ms. O'Connor to adjourn. The motion passed unanimously and the meeting was adjourned at 2:40 p.m.

Janet O'Connor
Secretary/Treasurer

Date