



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
3443 NORTH CENTRAL AVENUE, SUITE 1700  
PHOENIX, AZ 85012  
PHONE: 602.542.1882 FAX: 602.364.0890  
Board Website: [www.azbbhe.us](http://www.azbbhe.us)  
Email Address: [information@azbbhe.us](mailto:information@azbbhe.us)

DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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MARRIAGE AND FAMILY THERAPY ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday, September 8, 2017

Members Present: Lesley Wimmer Kelly, Keith Cross

Members Absent: Mary Doyle

Staff Present: Tobi Zavala, Executive Director; Zuri De Lucio, Credentialing Specialist

**1. Call to Order**

The meeting was called to order on September 8, 2017, at 9:01 a.m. with Ms. Wimmer Kelly presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

A. *July 21, 2017 general meeting minutes*

Tabled due to lack of quorum of members to vote.

**4. Report from the Chair: items for review, consideration and action**

No report.

**5. Report from the Executive Director and/or staff**

A. *General agency operations*

None

B. *Annual election of Chair and Secretary*

Tabled

C. *Discussion regarding end of the year numbers*

Ms. Zavala presented performance graphs and numbers to demonstrate that the Board has decreased its complaint backlog and exceeded its performance goals.

**6. Assistant Attorney General's Report: Marc Harris, A.A.G.**

No report

**7. Supervisor exemption request: review, consideration and action**

A. *James Moyer (Chris Margeson, size & geographic)*

Members reviewed information submitted regarding the request for exemption.

Members requested additional information.

B. *Rosa Ruales (Angela Phillips, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. Wimmer Kelly moved, seconded by Dr. Cross, to approve the request for an outside supervisor. The motion passed unanimously.

C. *Teddie Cox Lance (Jill Cosgrave, Haviland Symons, Hiram Rivera-Toro, and Thomas Kurowski, out of state clinical supervisors)*

Members reviewed information submitted regarding the request for all 4 exemptions.

Following review and discussion, Ms. Wimmer Kelly moved, seconded by Dr. Cross, to approve all 4 requests for out of state supervisors. The motion passed unanimously.

**8. Consent agenda: review, consideration and action regarding request for deficiency extensions**

Ms. Wimmer Kelly moved, seconded by Dr. Cross, to approve the consent agenda as presented granting 60- day extension to Durina Keyonnie, Erin Jaeger, Liz Espinoza, Katheryn Chandler, Lauren Megrew, and Maria Casal Porto. The motion passed unanimously.

**9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**

None

**10. Exam extension and/or accommodation request: review, consideration and action**

None

**11. Applications for licensure: review, consideration and action**

*A. Review, consideration, and possible action regarding applications for licensure*

Ms. Wimmer Kelly moved, seconded by Dr. Cross, to recommend to the Board to approve Bradley Andrews as a Licensed Associate Marriage and Family Therapist upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Ms. Wimmer Kelly moved, seconded by Dr. Cross, to recommend to the Board to approve Jake Werley and Lori DeChant as Licensed Marriage and Family Therapists by endorsement upon receipt of the required exam and the required license issuance fee. The motion passed unanimously.

Dr. Cross moved, seconded by Ms. Wimmer Kelly, to recommend to the Board to approve Lindsey Rhett, Sarah Hall, Samantha McCasland and Trisha Kelly as Licensed Marriage and Family Therapists upon receipt of the required license issuance fee. The motion passed unanimously.

Dr. Cross moved, seconded by Ms. Wimmer Kelly, to recommend to the Board to deny Lesley Adams, DeAngela Lewis, Debra Guzman and Michelle Michael based on failure to establish that they meet minimum requirements in education and/or supervised work experience. The motion passed unanimously.

*B. Appeals*

None

**12. Applications for educational programs: review, consideration and action**

None

**13. Future agenda items**

None

**14. Call for public comment**

No one present for public comment.

**15. Establishment of future meeting dates**

The next meeting is scheduled for Friday, November 8, 2017, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

*A. Review, consideration and action regarding the 2018 calendar*

Ms. Wimmer Kelly moved, seconded by Dr. Cross, to meet the second week of every other month.

**16. Adjournment**

Ms. Wimmer Kelly moved, seconded by Dr. Cross, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:36 a.m.

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Lesley Wimmer Kelly  
Secretary/Treasurer

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Date