



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, September 28, 2018

Members Present: Kathleen Britton, Patricia Kerstner, Janet O'Connor

Staff Present: Tobi Zavala, Executive Director; Donna Dalton, Deputy Director; Elma Brambila, Credentialing Specialist

1. **Call to Order**

The meeting was called to order on September 28, 2018, at 9:00 a.m., with Ms. Britton presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

A. August 24, 2018, general meeting minutes

Ms. O'Connor moved, seconded by Ms. Britton, to approve the August 24, 2018, general meeting minutes as submitted. The motion passed unanimously. Dr. Kerstner abstained.

4. **Report from Chair**

No report.

5. **Report from the Executive Director and/or staff**

A. General Agency Operations

No report.

B. Discussion regarding end of year numbers

Ms. Zavala presented performance graphs and numbers to demonstrate that the Board has decreased its complaint backlog and exceeded its performance goals.

6. **Assistant Attorney General's Report: Marc Harris, A.A.G.**

No report.

7. **Supervisor exemption requests: review, consideration and action**

None

8. **Consent agenda: review, consideration and action regarding requests for deficiency extensions and examination**

Ms. Britton moved, seconded by Ms. O'Connor, to approve the consent agenda as presented granting 60-day extension to Raschell Bailey, Jade Zinser and Tolana Murphy. The motion passed unanimously.

9. **Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**

None

10. **Exam extension and/or accommodation requests: review, consideration and action**

None

11. Applications for licensure: review, consideration and possible action

A. Review, consideration, and possible action regarding applications for licensure

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to approve Diane Breneman and Joy Todd as Licensed Professional Counselors upon receipt the required license issuance fee. The motion passed unanimously.

Ms. Britton moved, seconded by Dr. Kerstner, to recommend to the Board to approve the following 6 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee.

Diana Hernandez	Tracy Herrera	Zina Mercil	Carmine Velez
Erica Reveron	May Do		

The motion passed unanimously.

Ms. Britton moved, seconded by Dr. Kerstner, to recommend to the Board to approve the following 6 as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee.

Kelly Wilt	Catherine Hilario	Danielle Bruce	Karena Cason
Callie O'Connor	Deborah Vanley		

The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to approve Maggie Franiuk as a Licensed Associate Counselor upon receipt of a passing score on the required exam the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. Britton, to recommend to the Board to deny Patricia Northcutt and Maria Arango Diaz based on failure to establish that they meet minimum requirements by endorsement. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Anita Castaneda	Alexandria DeLash	Antoinette Ford
Sharna Horn	Erika Johnson	Patricia Lauer-Jones
Bria Jenkins	Gregory Iames	Cassandra Simpson
Laressa McCloy	David Burkett	Kelli Randon
Sasha Sioni	Alicia Tucker	Gabrielle Annett
Samina Jada	Alexandra Albrecht	Samuel Wolde

The following application was tabled:

Kelli Pacicco

B. Appeals

None

12. Applications for educational programs: review, consideration and possible action.

A. Arizona State University Master of Counseling

Members reviewed the information regarding the program.

Lisa Spanierman, Sharon Kurpius and James Bludworth, from Arizona State University were available to answer questions.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the Master of Counseling program with the noted changes. The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

No one was present to respond to the call for public comment.

15. Establishment of future meeting dates

The next meeting is scheduled for Friday, October 26, 2018, at 9:00 a.m., at 1740 West Adams St, Board Room C, Phoenix, AZ 85007.

16. Adjournment

Ms. O'Connor moved, seconded by Dr. Kerstner, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:30 p.m.

Patricia Kerstner
Secretary/Treasurer

Date