



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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KATIE HOBBS
Governor

TOBI ZAVALA
Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS
MEETING MINUTES
October 13, 2023

Members Present: Kimberly Bailey, Robert Charles, Cedric Davis, Patricia Dobratz, Leanette Henagan (out at 3:09 p.m.), Meaghan Kramer (out at 3:06 p.m.), Adalesa Meek, Diane Palacios, Mark Shen, Antwan Trotter

Members Absent: Mary Coonrod, Polly Knappe

Staff Present: Tobi Zavala, Executive Director; Mona Baskin, A.A.G., Erin Yabu, Deputy Director; Jarett Carver, Investigations Manager

1. **Call to Order**

A meeting of the Arizona Board of Behavioral Health Examiners was called to order on October 13, 2023 at 9:01 a.m. with Ms. Meek presiding.

2. **Roll Call**

See above.

3. **Minutes: review, consideration and action**

A. *February 8, 2023, teleconference meeting minutes*

Tabled due to lack of quorum.

B. *June 9, 2023, general meeting minutes*

Ms. Palacios moved, seconded by Ms. Henagan, to approve the general meeting minutes for the June 9, 2023 meeting as submitted. The motion passed unanimously. Mr. Davis, Mr. Trotter, and Mr. Charles abstained.

C. *June 9, 2023, executive session minutes/agenda item 7F*

Ms. Henagan moved, seconded by Ms. Palacios, to approve the executive session minutes/agenda item 7F for the June 9, 2023 meeting as submitted. The motion passed unanimously. Mr. Davis, Mr. Trotter, and Mr. Charles abstained.

D. *June 9, 2023, executive session minutes/agenda item 10B*

Tabled due to lack of quorum.

E. *June 9, 2023, executive session minutes/agenda item 12H*

Tabled due to lack of quorum.

F. *July 21, 2023, general meeting minutes*

Ms. Palacios moved, seconded by Mr. Trotter, to approve the general meeting minutes for the July 21, 2023 meeting as submitted. The motion passed unanimously. Ms. Bailey, Ms. Kramer, and Mr. Shen abstained.

G. *July 31, 2023, teleconference meeting minutes*

Tabled due to lack of quorum.

H. September 15, 2023, general meeting minutes

Mr. Davis moved, seconded by Mr. Trotter, to approve the general meeting minutes for the September 15, 2023 meeting as submitted. The motion passed unanimously. Ms. Dobratz, Ms. Palacios, and Ms. Henagan abstained.

4. Consent Agenda: review, consideration and action

A. Cases recommended for dismissal

1. 2023-0209, Amanda McCarron, LPC-17309
2. 2023-0145, Matthew Pierce, LAC-16397
3. 2023-0133, Molly Turner, LCSW-20196

Following discussion, Mr. Davis moved, seconded by Ms. Dobratz, to approve the consent agenda item 4(A). The motion passed unanimously. Mr. Shen recused.

B. Cases recommended for dismissal with a letter of concern.

1. 2023-0229, Cassidy Brooking-Lang, LCSW-19443
2. 2023-0140, 2023-0227, Ryan Goldman, LPC- 15898
3. 2023-0110, LaTricia Haver, LAC-21025

Following discussion, Ms. Henagan moved, seconded by Ms. Palacios, to approve the consent agenda item 4(A)(1-2). The motion passed unanimously.

3. 2023-0110, LaTricia Haver, LAC-21025

Ms. Zavala summarized the Board's investigation.

The complainant appeared telephonically and addressed the Board.

The professional's attorney, Flynn Carey, appeared telephonically and addressed the Board.

Following discussion, Mr. Shen moved, seconded by Ms. Dobratz, to dismiss the complaint with a letter of concern addressing the professional's responsibility to remain within the scope of their license, particularly with writing letters in any form and the appropriateness of diagnosis of clients. The motion passed unanimously.

C. Cases recommended for opening a complaint and dismissing with a letter of concern

N/A

D. Cases recommended for acceptance of a proposed signed non-disciplinary consent agreement.

1. 2023-0108, Sheila Huff, LAC-20087
2. 2023-0232, Adena Ray, LCSW-3639

Following discussion, Ms. Bailey moved, seconded by Ms. Hengan, to approve the consent agenda item 4(D)(2). The motion passed unanimously.

1. 2023-0108, Sheila Huff, LAC-20087

Ms. Zavala summarized the Board's investigation.

The complainant appeared and addressed the Board.

The professional was properly noticed, but failed to appear.

Following discussion, Ms. Palacios moved, seconded by Ms. Kramer, to accept the proposed signed non-disciplinary consent agreement. The motion carried with Mr. Davis opposed.

E. Cases recommended for opening a complaint and acceptance of a proposed signed non-disciplinary consent agreement.

1. Ulises Torres, LMSW Applicant

Following discussion, Mr. Trotter moved, seconded by Ms. Kramer, to dismiss the complaint with a letter of concern addressing the abstaining from drinking and driving. The motion passed unanimously.

F. Cases recommended for acceptance of a proposed signed disciplinary consent agreement.
N/A

G. Cases recommended for opening a complaint and acceptance of a proposed signed disciplinary consent agreement.

1. *Erik Ish, LAC Applicant*

Ms. Zavala summarized the background information.

The applicant appeared addressed the Board.

Following discussion, Mr. Charles moved, seconded by Ms. Bailey, to approve the consent agenda item 4(G). The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leannette Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X	X		X	X	X		X	X	X	X	X
NAY												
Absent			X				X					

H. Cases recommended for opening a complaint and denying for unprofessional conduct.
N/A

I. Cases recommended for release from consent agreements.

1. *2023-0051, Michael Bergstrom, LAMFT-10777 (active-restricted)*
2. *2023-0055, Sara Gibson, LAC-20042*
3. *2022-0121, Kerry Martin-Doehring, LMFT-15410*
4. *2023-0183, Amanda McCarron, LPC-17309*
5. *2024-0006, Sophia Murphy, LPC-15868*
6. *2022-0057, Roberto Noperi, LAC-19483*

Following discussion, Ms. Palacios moved, seconded by Mr. Trotter, to approve the consent agenda item 4(I). The motion passed unanimously. Mr. Shen recused.

The Board took a break 10:26 a.m., reconvening its public meeting at 10:39 a.m.

5. Administrative Hearings

Administrative Hearing Pursuant to A.R.S. §§ 32-3281 and 41-1092.07, the Board will conduct administrative hearings or consider related procedural issues in the following matter(s). During the administrative hearing, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

N/A

6. Formal Interviews

N/A

7. Complaints and other disciplinary matters: review, consideration and action

A. *Abigail Abraham, LPC-22056*

Mr. Carver summarized the background information.

The professional’s representative could not be reached telephonically at the number provided.

Following discussion by members, Ms. Palacios moved, seconded by Mr. Trotter, to open a complaint and accept the signed proposed interim consent agreement. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanette Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X	X		X	X				X	X	X	X
NAY												
Absent			X			X	X	X				

B. 2023-0112, Michael Beauvais, LISAC-11487

Mr. Carver summarized the Board’s investigation.

The complainant appeared telephonically and was available for questions.

The professional appeared telephonically and addressed the Board.

Following review and discussion by members, Ms. Dobratz moved, seconded by Ms. Henagan, to find the following violations:

- A.R.S. § 323251(16)(k), engaging in any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client as it relates to the following section of the NAADAC Code of Ethics:
 - I-10 Boundaries
- A.R.S. § 32-3251(16)(m), engaging or offering to engage as a licensee in activities that are not congruent with the licensee's professional education, training or experience
- A.R.S. § 32-3251(16)(q), failing or refusing to maintain adequate records of behavioral health services provided to a client

The motion passed unanimously.

Following further review, Ms. Dobratz moved, seconded by Ms. Bailey, to offer a consent agreement that stipulates the following:

- The licensee shall be placed on probation for 24 months
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in behavioral health ethics
- The professional shall receive clinical supervision twice monthly from a pre-approved independently licensed behavioral health professional
- Clinical supervision shall focus on boundaries, Arizona documentation, scope of practice, billing, discharging clients, and Arizona statutes and rules
- Early release available after 12 months at the recommendation of the clinical supervisor

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanette Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X	X		X	X	X		X	X	X	X	X
NAY												
Absent			X				X					

C. 2023-0162, Amanda Curry, LPC-18917

Ms. Zavala and Mr. Carver summarized the Board’s investigation.

The complainant was properly notified, but failed to appear.

The professional could not be reached telephonically at the number provided.

Following review and discussion by members, Mr. Davis moved, seconded by Mr. Trotter, to find the following violation:

- A.R.S. § 32-3251(16)(ii), violating any federal or state law, rule or regulation applicable to the practice of behavioral health, as it relates to
 - A.A.C. R4-6-205. Change of Contact Information

The motion passed unanimously.

Following further review, Ms. Dobratz moved, seconded by Ms. Bailey, to issue a subpoena to appear at the November 9, 2023 Board Meeting and if does not appear, to offer the professional a consent agreement for the voluntary surrender of the professional’s license. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X	X		X	X				X	X	X	X
NAY												
Absent			X			X	X	X				

D. 2023-0233, Elizabeth Diamond, LMFT-15390

Mr. Carver summarized the Board’s investigation.

The professional appeared and addressed the Board.

Following review and discussion by members, Ms. Bailey moved, seconded by Ms. Kramer, to find the following violations:

- A.R.S. § 32-3251(16)(n), failing to comply with or violating, attempting to violate or assisting in or abetting the violation of any provision of this chapter, any rule adopted pursuant to this chapter, any lawful order of the board, or any formal order, consent agreement, term of probation or stipulated agreement issued under this chapter
- A.R.S. § 32-3251(16)(ii), violating any federal or state law, rule or regulation applicable to the practice of behavioral health, as it relates to
 - A.A.C. R4-6-211. Direct Supervision: Supervised Work Experience: General

The motion passed unanimously. Ms. Dobratz recused.

Following further review, Ms. Bailey moved, seconded by Ms. Henagan, to offer a consent agreement that stipulates the following:

- The licensee shall be placed on probation for 12 months
- The licensee shall complete pre-approved continuing education in:
 - 12 clock hours in-person in clinical supervision training that meets requirements in R4-6-214
 - 12 clock hours in behavioral health ethics
- Continuing education can be considered since the complaint was filed

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously. Ms. Dobratz recused.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X	X		X		X		X	X	X	X	X
NAY												
Absent			X		Recused		X					

E. 2023-0117, Robin Edgell, LCSW-21619

Mr. Carver summarized the Board’s investigation.

The complainant appeared telephonically and addressed the Board.

The professional and her attorney, Michael Ryan, appeared and addressed the Board.

Following review and discussion by members, Ms. Palacios moved, seconded by Ms. Kramer, to find the following violation:

- A.R.S. § 32-3251(16)(m), engaging or offering to engage as a licensee in activities that are not congruent with the licensee's professional education, training or experience

The motion passed unanimously.

Following further review, Ms. Palacios moved, seconded by Ms. Bailey, to offer a consent agreement that stipulates the following:

- The licensee shall be placed on probation for 12 months
- The licensee shall complete pre-approved continuing education in:
 - 6 clock hours in behavioral health ethics to include ethical decision-making model
 - 3 clock hours in high conflict families

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X	X		X	X	X		X	X	X	X	X
NAY												
Absent			X				X					

The Board took a break 12:12 p.m., reconvening its public meeting at 12:47 p.m.

F. 2023-0081, Sandra Graham, LPC-13806

Mr. Carver summarized the Board’s investigation.

The complainant was properly notified, but failed to appear.

The professional and her attorney, David Klink, appeared and addressed the Board.

Following review and discussion by members, Ms. Bailey moved, seconded by Ms. Kramer, to find the following violation:

- A.R.S. § 323251(16)(k), engaging in any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client as it relates to the following section of the ACA Code of Ethics:
 - A.10.f. Receiving Gifts
 - A.6.b. Extending Counseling Boundaries

The motion passed unanimously.

Following review and discussion by members, Ms. Bailey moved, seconded by Ms. Kramer, to find the following violation:

- A.R.S. § 32-3251(16)(t), disclosing a professional confidence or privileged communication except as may otherwise be required by law or permitted by a legally valid written release

The motion carried with Mr. Trotter opposed.

Following review and discussion by members, Ms. Bailey moved, seconded by Ms. Kramer, to find the following violation:

- A.R.S. § 32-3251(16)(p), failing to conform to minimum practice standards as developed by the board as it relates to:
 - A.A.C. R4-6-1102, Treatment Plan

- A.A.C. R4-6-1103, Client Record

The motion passed unanimously.

Following review and discussion by members, Ms. Bailey moved, seconded by Ms. Kramer, to find the following violation:

- A.R.S. § 32-3251(16)(q), failing or refusing to maintain adequate records of behavioral health services provided to a client

The motion passed unanimously.

Following further review, Ms. Bailey moved, seconded by Ms. Henagan, to offer a consent agreement that stipulates the following:

- The licensee shall be placed on probation for 12 months
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in behavioral health ethics
- The professional shall complete 3 clock hours of pre-approved continuing education in Arizona documentation
- The professional shall receive therapy monthly with a pre-approved behavioral health professional for 6 months. The frequency for the remaining time will be at the recommendation of the therapist
- Therapy shall focus on countertransference, grief and loss, assertiveness, and boundaries

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knappe	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X	X		X	X	X		X	X	X	X	X
NAY												
Absent			X				X					

G. 2023-0060, Samuel Lample, LPC-10690

Mr. Carver summarized the Board’s investigation.

The complainant appeared telephonically and addressed the Board.

The professional and his attorney, Robert Beardsley, appeared and addressed the Board.

Following review and discussion by members, Ms. Dobratz moved, seconded by Ms. Bailey, to find the following violations:

- A.R.S. § 323251(16)(k), engaging in any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client as it relates to the following section of the ACA Code of Ethics:
 - A.6.d. Role Changes in the Professional Relationship
 - A.8. Multiple Clients
- A.R.S. § 32-3251(16)(m), engaging or offering to engage as a licensee in activities that are not congruent with the licensee's professional education, training or experience
- A.R.S. § 32-3251(16)(p), failing to conform to minimum practice standards as developed by the board as it relates to:
 - A.A.C. R4-6-1101, Consent for Treatment
 - A.A.C. R4-6-1102, Treatment Plan
 - A.A.C. R4-6-1103, Client Record
 - A.A.C. R4-6-1104, Financial and Billing Records
 - A.A.C. R4-6-1106, Telepractice

- A.R.S. § 32-3251(16)(hh), failing to retain records pursuant to section 12-2297

The motion passed unanimously.

Following further review, Ms. Dobratz moved, seconded by Ms. Kramer, to offer a consent agreement that stipulates the following:

- The licensee shall be placed on probation for 12 months
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in working with couples and families
- The licensee shall complete pre-approved continuing education in:
 - 3 clock hours in behavioral health ethics
 - 3 clock hours in Arizona documentation
 - 12 clock hours in clinical supervision training that meets requirements in R4-6-214
- The licensee shall obtain a practice monitor and submit an audit plan with quarterly reports submitted to the Board
- The frequency will be at the recommendation of the practice monitor

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X	X		X	X	X		X	X	X	X	X
NAY												
Absent			X				X					

H. Jehu Medina, LMSW-20693

Ms. Zavala summarized the background information.

The professional was properly noticed, but failed to appear.

Following review and discussion by members, Ms. Kramer moved, seconded by Mr. Trotter, to open a complaint for further investigation and to order the professional to submit to a hair follicle complete panel drug test from a preapproved laboratory within 10 days pursuant to A.R.S. § 32-3281(B) and a comprehensive psychological evaluation with a pre-approved licensed Psychologist. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X	X		X	X	X		X	X	X	X	X
NAY												
Absent			X				X					

I. 2024-0064, Christine Ostrom, LMSW-15632

Mr. Carver summarized the Board’s investigation.

The complainant was properly notified, but failed to appear.

The professional and her attorney, Sebrina Shaw, were properly notified, but failed to appear.

Following review and discussion by members, Ms. Kramer moved, seconded by Ms. Dobratz to Order for the professional to submit to a hair follicle complete panel drug test from a preapproved laboratory within 10 days pursuant to A.R.S. § 32-3281(B). The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X	X		X	X	X		X	X	X	X	X
NAY												
Absent			X				X					

Ms. Zavala and Mr. Carver summarized the Board’s investigation.

The complainant’s representative appeared telephonically and addressed the Board.

The professional and her attorney, David Williams, appeared and addressed the Board.

Following review and discussion by members, Ms. Henagan moved, seconded by Ms. Kramer, to find the following violation:

- A.R.S. § 32-3251(16)(p), failing to conform to minimum practice standards as developed by the board as it relates to:
 - A.A.C. R4-6-1101, Consent for Treatment
 - A.A.C. R4-6-1102, Treatment Plan

The motion passed unanimously.

Following review and discussion by members, Ms. Henagan moved, seconded by Mr. Trotter, to find the following violation:

- A.R.S. § 323251(16)(k), engaging in any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client as it relates to the following section of the ACA Code of Ethics:
 - A.10.a. Self-Referral

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X			X	X	X			X	X	X	X
NAY		X						X				
Absent			X				X					

The motion carried with Mr. Charles and Ms. Kramer opposed.

Following further review, Ms. Henagan moved, seconded by Ms. Palacios, to offer a consent agreement that stipulates the following:

- The licensee shall be placed on probation for 12 months
- The licensee shall complete pre-approved continuing education in:
 - 6 clock hours in behavioral health ethics to include discharge planning
 - 3 clock hours in Arizona documentation
 - 12 clock hours in clinical supervision training that meets requirements in R4-6-214

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X	X		X	X	X		X	X	X	X	X
NAY												
Absent			X				X					

Following further review and discussion by members, Ms. Henagan moved, seconded by Ms. Kramer, to open a complaint on the complainant. The motion passed unanimously.

Mr. Carver summarized the Board’s investigation.

The complainant and her attorney, Shayna Frieden, appeared and addressed the Board.

The professional and her attorney, Michael Ryan, appeared and addressed the Board.

Following review and discussion by members, Mr. Shen moved, seconded by Ms. Palacios, to find the following violation:

- A.R.S. § 323251(16)(k), engaging in any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client as it relates to the following section of the NASW Code of Ethics:
 - 1.06 Conflict of Interest

The motion passed unanimously.

Following further review, Mr. Shen moved, seconded by Ms. Henagan, to offer a consent agreement that stipulates the following:

- The licensee shall be placed on probation for 24 months
- The licensee shall complete pre-approved continuing education in:
 - 3 clock hours in professional boundaries
 - 3 clock hours in use of social media
- The professional shall receive clinical supervision weekly from a pre-approved independently licensed behavioral health professional
- Clinical supervision shall focus on boundaries, decision-making, client impact, supervisory relationships, use of social media including text messages, and Arizona statute and rules
- Early release available after 12 months at the recommendation of the clinical supervisor

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE	X	X		X	X	X		X	X	X	X	X
NAY												
Absent			X				X					

The Board took a break 2:09 p.m., reconvening its public meeting at 2:20 p.m.

8. Assistant Attorney General’s Report: Mona Baskin, A.A.G.

N/A

9. Applications for licensure and educational programs: review, consideration and action

A. Review, consideration, and possible action regarding applications for licensure

Counseling

Ms. Palacios moved, seconded by Ms. Bailey, to deny 6 applications based on a failure to pass the required examination, 5 applications based on a failure to take the required examination, 3 applications based on a failure to meet the minimum requirements, and 1 application based on a finding of unprofessional conduct. The motion passed unanimously.

Marriage and Family Therapy

Ms. Bailey moved, seconded by Ms. Dobratz, to deny 1 application based on a failure to pass the required examination. The motion passed unanimously.

Social Work

Mr. Davis moved, seconded by Ms. Palacios, to deny 12 applications based on a failure to pass the required examination and 6 applications based on a failure to take the required examination. The motion passed unanimously.

Substance Abuse Counseling

Ms. Palacios moved, seconded by Ms. Bailey, to deny 4 applications based on a failure to pass the required examination. The motion passed unanimously.

B. Review, consideration, and possible action regarding applications for educational programs

N/A

10. Report from Chair

A. Summary of current events

No report.

11. Report from the Treasurer

A. Review, consideration, and possible action regarding July financial report

B. Review, consideration, and possible action regarding August financial report

C. Review, consideration, and possible action regarding September financial report

Following review and discussion by members, Ms. Meek moved, seconded by Mr. Trotter, to accept the July, August, and September financial reports as presented. The motion passed unanimously.

12. Report from the Executive Director and/or staff

A. Review, consideration and action regarding writing disability letters for clients

Tabled.

B. Discussion regarding boundary violations pursuant to ARS 32-3251(16)(v) and impact on client

Ms. Zavala previously provided a video to the Board members to watch related to boundary violations pursuant to ARS 32-3251(16)(v) and impact on client. An opportunity was provided for members absent in the previous meeting to have a discussion on the potential impact of a client who has had an inappropriate sexual relationship with a licensee.

C. Review, consideration and action relating to Board action taken at the July 31, 2023, teleconference Board meeting, regarding notice of termination of rulemaking of AAC R4-6-217(B)(2)(a)(i), and ratification of the same
Tabled due to lack of quorum.

D. Discussion regarding rulemaking process

Tabled.

E. Discussion regarding supervision standards for unlicensed individuals

Tabled.

13. Request for extension of inactive status: review, consideration and action

N/A

14. Future agenda items

- Board meeting attendance for licensees regarding a complaint matter

15. Call for public comment

No one was present to respond to the call for public comment.

16. Establishment of future meeting date(s)

The next regular meeting is scheduled for Thursday, November 9, 2023, at 9:00 a.m., at 1740 W. Adams St., Board Room C.

17. Adjournment

Mr. Trotter moved, seconded by Ms. Palacios, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:51 p.m.



Kimberly Bailey (Nov 14, 2023 08:34 MST)

Kimberly Bailey
Acting Secretary/Treasurer

Date