



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
3443 NORTH CENTRAL AVENUE, SUITE 1700
PHOENIX, AZ 85012
PHONE: 602.542.1882 FAX: 602.364.0890
Board Website: www.azbbhe.us
Email Address: information@azbbhe.us

DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Wednesday, November 29, 2017

Members Present: Patricia Kerstner (out at 2:48 p.m.), Janet O'Connor, Kathleen Britton

Staff Present: Tobi Zavala, Executive Director; Elma Brambila, Credentialing Specialist

1. Call to Order

The meeting was called to order on November 29, 2017, at 9:08 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. September 29, 2017, general meeting minutes

Dr. Kerstner moved, seconded by Ms. Britton, to approve the September 29, 2017, general meeting minutes as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. General Agency Operations

No report

B. Discussion regarding clinical supervision

Ms. Zavala reminded the members that beginning January 1, 2018 the clinical supervision educational requirements will change pursuant to R-4-6-214.

C. Discussion regarding tutorials

Ms. Zavala updated the members on both the renewal and clinical tutorials that are now available on the Board's website.

D. Discussion regarding relocation of the Board's office

Ms. Zavala informed members of the importance of bringing their newly distributed employee badges to the January meeting for access to the parking garage and new building.

6. Assistant Attorney General's Report: Marc Harris, A.A.G.

No report.

7. Supervisor exemption requests: review, consideration and action

A. Erin Abel (A. Kathryn Baehr, LMFT, outside clinical supervisor)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. Britton moved, seconded by Dr. Kerstner, to approve the request for an outside supervisor for 50 hours of clinical supervision. The motion passed unanimously.

B. Cynthia Eis (Janet Rosenberg, LMFT, size & geographic)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor moved, seconded by Ms. Britton, to deny the request for size & geographic location. The motion passed unanimously.

Following review and discussion, Ms. Britton moved, seconded by Dr. Kerstner, to rescind the motion to deny the request for size & geographic location. The motion passed unanimously.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the request for size & geographic location. The motion passed unanimously.

C. Tamara Garden (Janet Rosenberg, LMFT, size & geographic)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor moved, seconded by Ms. Britton, to deny the request for size & geographic location. The motion passed unanimously.

Following review and discussion, Ms. Britton moved, seconded by Dr. Kerstner, to rescind the motion to deny the request for size & geographic location. The motion passed unanimously.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the request for size & geographic location. The motion passed unanimously.

D. Nicholas Beard (L.D. Lumpkin, LCSW, size & geographic)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the request for size & geographic location. The motion passed unanimously.

E. Cindy Montgomery (Jillian McManus, LCSW, size & geographic)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Kerstner moved, seconded by Ms. O'Connor, to deny the request for size & geographic location. The motion passed unanimously.

8. Consent agenda: review, consideration and action regarding requests for deficiency extensions

Dr. Kerstner moved, seconded by Ms. O'Connor, to approve the consent agenda as presented granting 60-day extension to Laura Rice, Jessica Kota and Brandy Fuery. The motion passed unanimously.

9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015

Ms. O'Connor moved, seconded by Ms. Britton, to approve the consent agenda as presented granting review under the rules effective prior to November 1, 2015, for Christine Williams and Jaqueline Ojala. The motion passed unanimously.

10. Exam extension and/or accommodation requests: review, consideration and action

A. Ricky Peacock

Members reviewed information regarding the request for an exam accommodation.

Following review and discussion, Dr. Kerstner moved, seconded by Ms. O'Connor, to approve the request for an exam extension. The motion passed unanimously.

11. Applications for licensure: review, consideration and possible action

A. Review, consideration, and possible action regarding applications for licensure

The Committee broke for lunch at 12:09 p.m., reconvening its public meeting at 12:48 p.m.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to approve Kerry Diana and DeJake Botkin-Nagie as Licensed Professional Counselors by endorsement upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to approve Eric Felber, Holly Hansen and Mary Eggleston as Licensed Professional Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to approve the following 10 as Licensed Associate Counselors upon receipt of the required license issuance fee.

James Simpson	Caitlin Adams	Virginia Beulke	Debbie Coleman
Phillip Pasena	Crystal Kapuscinski	Kimberly Nunez	
Gretchen Netzlaw	Daniel O'Gradney	Kristine Sandt	

The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to approve the following 10 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee.

Courtney Bassett	Asunia Hooper	Veronica Walsh	Lily Cobham
Eden Wenda	Richard Cadogan II	Robert Fazekas	
Christine Messino	Jessica Kronen	Emily Creasman	

The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to deny Kasondra Najafi and Maria Casal Porto based on their failure to establish that they meet minimum licensure requirements. The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to deny Nancy Morgridge on her failure to establish that she meets minimum licensure requirements by endorsement. The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to approve Anthony Renello and Tahonna Surrell as Licensed Associate Substance Abuse Counselors upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Following review, members requested additional information from Janis Duwe and requested for Board staff to forward file to investigation

Following review, members requested additional information on the following applications:

Alyssa Showers	Albin Polonyi, Jr.	Shelise Kahn	Ina Hilgers
Bryce Paradis	Erica Brown	Lori Davenport	Ana Benitez

B. Appeals

1. Taylor Burke

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members requested additional information.

2. *Asunia Hooper*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

3. *Kerry Diana*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

4. *Maggie Franiuk*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to accept PSYCH 859 Advanced Development Psychology for Human growth and development relationship; and PSYCH 839 Group Interventions for Group work and to recommend to the Board to deny the appeal based on continued curriculum deficiencies and the Board's disposition of the background investigation. The motion passed unanimously.

5. *Eric Felber*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

Mr. Felber withdrew his request for a formal hearing.

12. Applications for educational programs: review, consideration and possible action.

None

13. Future agenda items

None

14. Call for public comment

No one was present to respond to the call for public comment.

15. Establishment of future meeting dates

The next meeting is scheduled for Friday December 15, 2017, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

16. Adjournment

Ms. O'Connor moved, seconded by Ms. Britton, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:48 p.m.

Kathleen Britton
Secretary/Treasurer

Date