



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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KATIE HOBBS
Governor

TOBI ZAVALA
Executive Director

MEETING OF THE ARIZONA BOARD OF BEHAVIORAL HEALTH EXAMINERS
PERSONNEL SUBCOMMITTEE
MINUTES OF THE COMMITTEE MEETING
Friday, May 5, 2023

Members present: Patricia Dobratz, Adalesa Meek, Diane Palacios
Member present telephonically: Meaghan Kramer
Members absent: Cedric Davis
Staff present: Tobi Zavala, Executive Director, Mona Baskin, A.A.G., Elma Brambila, Assistant Director

1. Call to order

The meeting was called to order at 8:32 a.m. on May 5, 2023, with Ms. Dobratz presiding.

2. Roll call

See above.

3. Review and approval of minutes

A. April 14, 2023, Personnel Subcommittee Minutes

Ms. Palacios moved, seconded by Ms. Kramer, to approve the Personnel Subcommittee Minutes for the April 14, 2023 meeting as submitted. The motion passed unanimously. Ms. Palacios abstained.

4. Review, consideration, and possible action regarding the Executive Director's annual performance evaluation.

Members discussed the draft of Ms. Zavala's annual performance evaluation. Ms. Meek moved, seconded by Ms. Palacios, to recommend the annual performance evaluation as presented to the Board meeting on May 5, 2023. The motion passed unanimously.

5. Future agenda items

None.

6. Establishment of future meeting date(s)

The next regular meeting is scheduled for TBD.

7. Adjournment

Ms. Palacios moved, seconded by Ms. Meek, to adjourn. The motion passed unanimously and the meeting was adjourned at 8:38 a.m.

Chairperson signature

Approval Date