



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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### AZBBHE MISSION STATEMENT

To establish and maintain standards of qualifications and performance for licensed behavioral health professionals in the fields of counseling, marriage and family therapy, social work and substance abuse counseling and to regulate the practice of licensed behavioral health professionals for protection of the public.

### **COUNSELING ACADEMIC REVIEW COMMITTEE NOTICE & AGENDA FOR PUBLIC MEETING**

**Scheduled for March 27, 2018 at 9:00 AM**

1740 West Adams Street, Room C, Phoenix, Arizona 85007

Pursuant to A.R.S. §38-431.02, notice is hereby given to the general public and to members of the Counseling Academic Review Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above.

A full meeting agenda and list of applications to be considered can be found online at [www.azbbhe.us](http://www.azbbhe.us), or in the lobby of the Board's office building in the binder adjacent to the case displaying meeting notifications. The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time. Please note that some of the actions taken by the Committee are made in the form of a recommendation to the Board and do not become final until adopted by the Board.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any of the listed agenda items to discuss or consider records exempt by law from public inspection, including the receipt and discussion or information or testimony that is specifically required to be maintained as confidential by state and federal law, or to obtain legal advice. A.R.S. § 38-431.03(A)(2) and (3). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Charlene Garcia at 602-542-1893 or the TDD number at 800-367-8939.

### **COMMITTEE MEMBERS**

Patricia Kerstner, Ph.D, Chairperson  
Janet O'Connor, LPC, LISAC, Secretary  
Kathleen Britton, LPC

The agenda for the meeting is as follows:

**1. Call to order (Chair)**

**2. Roll call (staff)**

**3. Minutes: review, consideration and action**

*A. February 23, 2018, general meeting minutes*

**4. Report from Chair**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*None*

**5. Report from Executive Director and/or staff**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

- A. General agency operations*
- B. Discussion regarding SB1246*
- C. Discussion regarding HB2411*
- D. Discussion regarding Board fees*

**6. Assistant Attorney General's Report: Marc Harris, A.A.G.**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*None*

**7. Supervisor exemption requests: review, consideration and action**

- A. Uvolta Francis (Lynda Crooms, outside clinical supervisor)*
- B. Laura Castorena (John Telles, size & geographic)*
- C. Daisy Morales (Paul Otto, size & geographic)*

**8. Consent agenda: review, consideration and action regarding extension request for deficiencies**

*None*

**9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**

*None*

**10. Exam extension and/or exam accommodation requests: review, consideration and action.**

- A. Erica Upshaw-Crank, exam accommodation*

**11. Applications for licensure: review, consideration and possible action.**

The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

**A. Review, consideration, and possible action regarding applications for licensure**

*Names are posted for review in the building lobby of the 1st floor of 1740 West Adams Street, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting.*

**B. Appeals**

1. *Kasondra Najafi*
2. *Amanda Golightly*
3. *Taylor Burke*

**12. Applications for educational programs: review, consideration and possible action.**

The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

**A. Prescott College Master of Science in Counseling**

**13. Future agenda items**

**14. Call for public comment**

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

**15. Establishment of future meeting dates(s)**

*The next meeting is scheduled for Friday, April 27, 2018, at 9:00 a.m., at 1740 West Adams St, Board Room C, Phoenix, AZ 85007*

**16. Adjournment**

March 21, 2017

Tobi Zavala  
Executive Director