



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
1740 WEST ADAMS STREET, SUITE 3600  
PHOENIX, AZ 85007  
PHONE: 602.542.1882 FAX: 602.364.0890  
Board Website: [www.azbbhe.us](http://www.azbbhe.us)  
Email Address: [information@azbbhe.us](mailto:information@azbbhe.us)

DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday, June 28, 2019

Members Present: Janet O'Connor, Patricia Kerstner

Members Absent: Kathleen Britton

Staff Present: Tobi Zavala, Executive Director; Marc Harris, A.A.G., Zuri De Lucio, Credentialing Specialist

**1. Call to Order**

The meeting was called to order on June 28, 2019 at 9:03 a.m., with Dr. Kerstner presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

*A. May 21, 2019, general meeting minutes*

Tabled

**4. Report from Chair**

No report.

**5. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report.

*B. Review, consideration and possible action regarding 2020 meeting calendar*

Tabled

*C. Review, consideration and possible action regarding annual election of Chair and Secretary*

Tabled

**6. Assistant Attorney General's Report: Marc Harris, A.A.G.**

No report.

**7. Supervisor exemption requests: review, consideration and action**

*A. Carly Fullam (Pamela Dahl, size and geographical location)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor, moved, seconded by Dr. Kerstner to approve the request for size and geographic location. The motion passed unanimously.

**8. Consent agenda: review, consideration and action regarding requests for deficiency extensions and examination**

*A. Reanna Hawk, LAC applicant (60 day deficiency extension)*

- B. *Cynthia DePowell, LAMFT applicant (60 day deficiency extension)*
- C. *Tajia Diggs, LCSW applicant (60 day deficiency extension)*
- D. *Catherine Campbell, LPC applicant (60 day deficiency extension)*
- E. *Coleen Wooten, LPC applicant (60 day deficiency extension)*
- F. *Drew Cavanaugh, LCSW applicant (60 day deficiency extension)*

Dr. Kerstner, moved, seconded by Ms. O'Connor, to approve the consent agenda as presented. The motion passed unanimously.

**9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**

None

**10. Exam accommodation requests: review, consideration and action**

A. *Danitza Valle, LMSW applicant (Exam accommodation)*

Members reviewed information regarding the request for an exam accommodation.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the request for an exam accommodation. The motion passed unanimously.

**11. Applications for licensure: review, consideration and possible action**

A. *Review, consideration, and possible action regarding applications for licensure*

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve Christy Schmidt, Roy Cutter, Leslie Sherlin and Olukemi Akinbusuyi, Marcella Brown as Licensed Associate Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve Aldea Lewis, Bianca Chavez and Alexander Chandler as Licensed Associate Counselors upon receipt of the required exam and the required license issuance fee. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to deny Nha Tran as a Licensed Professional Counselor on her failure to establish that she meets minimum licensure requirements. The motion passed unanimously.

Dr. Kerstner Ms. moved, seconded by Ms. O'Connor, to recommend to the Board to approve Cecilia Juarez as a Licensed Associate Counselor upon receipt of the required exam, the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Angela Berry	Karin Quinn	Corey Aranaydo
Jessica Camano	Aedan Hanley	Jennifer Taylor
Samuel Wolde	Amy Christy	Allison Cogswell

*B. Appeals*

1. *Jeffrey Schwartz, LISAC applicant*

Members reviewed information regarding the appeal.

The applicant and his attorney, Flynn Carey, appeared and addressed the committee.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve Mr. Schwartz as a Licensed Independent Substance Abuse Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner to go into executive session pursuant to A.R.S. § 38-431.03(A)(3) to obtain legal advice. The motion passed unanimously and the Board went into executive session at 9:24 a.m., reconvening its public meeting at 09:30 a.m.

**12. Applications for educational programs: review, consideration and possible action.**

None

**13. Future agenda items**

None

**14. Call for public comment**

No one was present to respond to the call for public comment.

**15. Establishment of future meeting dates**

The next meeting is scheduled for Monday July 15, 2019, at 9:00 a.m., at 1740 West Adams St, Board Room B, Phoenix, AZ 85007.

**16. Adjournment**

Ms. O'Connor moved, seconded by Dr. Kerstner, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:21 p.m.

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Patricia Kerstner  
Secretary/Treasurer

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Date