



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, June 23, 2017

Members Present: Patricia Kerstner, Janet O'Connor, Kathleen Britton

Staff Present: Tobi Zavala, Executive Director; Zuri De Lucio, Credentialing Specialist

1. Call to Order

The meeting was called to order on June 23, 2017, at 9:02 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. Ms. O'Connor moved, seconded by Ms. Britton, to approve the May 24, 2017, general meeting minutes as submitted. The motion passed unanimously. Dr. Kerstner abstained.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. *General Agency Operations*

No report

B. *Annual election of Chair and Secretary*

Ms. O'Connor moved, seconded by Ms. Britton, to nominate Dr. Kerstner as Chair. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to nominate Ms. Britton as Secretary. The motion passed unanimously.

Ms. Kerstner and Ms. Britton accepted the nominations.

C. *Discussion regarding the relocation of the Board's office*

Ms. Zavala informed the members that the Board's office will be relocating in December 2017 to 1740 W. Adams which is a state owned building.

6. Assistant Attorney General's Report: Marc Harris, A.A.G.

No report.

7. Supervisor exemption requests: review, consideration and action

A. *Henry Tyler (Keith Cross, outside supervisor)*

Members reviewed information submitted regarding the request for exemption.

Ms. O'Connor moved, seconded by Ms. Britton, to approve the request for an exemption. The motion passed unanimously.

B. Chanda Cooper (Holly Darwin, outside supervisor)

Members reviewed information submitted regarding the request for exemption.

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the request for an exemption. The motion passed unanimously.

C. Megan Tennant (Samantha White, outside supervisor)

Members reviewed information submitted regarding the request for exemption.

Dr. Kerstner moved, seconded by Ms. O'Connor, to approve the request for an exemption. The motion passed unanimously.

8. Applications for reassessment: Review, consideration and action

None

9. Consent agenda: review, consideration and action regarding requests for deficiency extensions

Ms. Britton moved, seconded by Dr. Kerstner, to approve the consent agenda as presented granting 60-day extension to Janet Judd, Ashley Hidalgo, Debra Noskoviak, Harrison Crawford and Skye Bass. The motion passed unanimously.

10. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015

Ms. Britton moved, seconded by Ms. O'Connor, to approve the consent agenda as presented granting review under the rules effective prior to November 1, 2015, for Brandy Enneking and Chanda Cooper. The motion passed unanimously.

11. Exam extension and/or accommodation requests: review, consideration and action

A. Richard Cadogan II (exam accommodation)

Members reviewed information regarding the request for an exam accommodation.

Following review and discussion, Ms. Britton moved, seconded by Ms. O'Connor, to approve the request for an exam accommodation. The motion passed unanimously.

12. Applications for licensure: review, consideration and possible action

A. Review, consideration, and possible action regarding applications for licensure

The Committee broke for lunch at 12:00 p.m., reconvening its public meeting at 1:00 p.m.

Dr. Kerstner moved, seconded by Ms. Britton, to recommend to the Board to approve Jon Nelson and Cheryl Congrove as Licensed Professional Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. Britton, to recommend to the Board to approve Amy Faust and Shelley Tom as Licensed Professional Counselors by endorsement upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to approve the following 9 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee.

Noel D'Avy
Emily Fletcher
Linda Wheeler

Travis Hardy
Aubrey Skaggs

Christopher Craig
Christy Cunico

Amanda Harms
Heather O'Brien

The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to approve the following 8 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee.

Laura Sewell	Melissa Register	Leslie Billings	Amanda Deemer
Sheila Avery	Cynthia Chatham Gardner	Bernina Draganovic	Chelsea Bogen

The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to forward the application file of Cyrus Behrana to investigations and recommend to the Board to deny based on failure to establish that he meets minimum licensure requirements and pending the Board's disposition of the background investigation while final action cannot be taken until the investigation is complete. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. Britton, to recommend to the Board to deny Maggie Franiuk based on failure to establish she meets minimum licensure requirements pending the Board's disposition of the background investigation while final action cannot be taken until the investigation is complete. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to deny Iman Abdullah and Matthew Staples based on their failure to establish that they meet minimum requirements by endorsement. The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to deny Pamela Larson based on their failure to establish that they meet minimum requirements in education. The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to approve Amy Faust and Shelley Tom as Licensed Professional Counselors by endorsement upon receipt of the required license issuance fee. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Bridgette Turbiville	Christian Goble	Jeffrey Stayman	Deborah Vanley
Anita Crouse	Heidi Peacock	Asuna Hooper	Lacey Schuster
Holly Hansen			

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to approve Lisa Barras and Jeannie Bennett as Licensed Independent Substance Abuse Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve Barbara White as a Licensed Associate Substance Abuse Counselor upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Names of applicants whose files were scheduled for review and subsequently were tabled due to loss of quorum are listed on the last page of these minutes.

B. Holly Hansen: Review, consideration, and possible action regarding rescinding this committee's motion to recommend denial her LPC license.

Following review and discussion by members, Ms. O'Connor moved, seconded by Ms. Britton, to rescind the motion to deny the application based on not meeting minimum requirements. The motion passed unanimously.

C. Appeals

1. JuLynn Ravenscraft

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, Ms. Britton moved, seconded by Ms. O'Connor, to accept CPY 645 Professional Issues and Ethics Lifespan Development for Professional orientation and ethical practice; CED 534 Occupations and Careers for Career development; and to recommend to the Board to deny the appeal based on continued curriculum and practicum deficiencies. The motion passed unanimously.

2. Innocent Obuah

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Dr. Kerstner moved, seconded by Ms. O'Connor, to accept GYP 561 Human Growth and Development and PSY 8221 Psychology of Personality for Human growth and development and to recommend to the Board to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously.

3. Chelsea Bogen

Members reviewed information regarding the informal.

The applicant appeared telephonically and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

Ms. Bogen withdrew her request for a formal hearing.

4. Sheila Avery

Members reviewed information regarding the appeal.

The applicant and her husband appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

5. Annette Stanley

Members reviewed information regarding the appeal.

The applicant and her husband appeared and addressed the committee.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to deny the appeal based on continued deficiencies in supervised work experience and clinical supervision. The motion passed unanimously.

6. Rebecca Lane

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, Dr. Kerstner moved, seconded by Ms. O'Connor, to deny the appeal based on continued deficiencies in supervised work experience and clinical supervision. The motion passed unanimously.

The Committee took a break at 10:20 a.m., reconvening its public meeting at 10:26 a.m.

13. Applications for educational programs: review, consideration and possible action.

None

14. Future agenda items

None

15. Call for public comment

No one was present to respond to the call for public comment.

16. Establishment of future meeting dates

The next meeting is scheduled for Friday, July 28, 2017, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

A. Review, consideration and possible action regarding rescheduling the July, August and September meetings.

Following review and discussion, Ms. Britton moved, seconded by Dr. Kerstner not to make changes to the July 28th meeting and to reschedule the August 25th meeting to August 29th and September 22nd meeting to September 29th. The motion passed unanimously.

17. Adjournment

Ms. O'Connor moved, seconded by Ms. Britton, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:00 p.m.

Kathleen Britton
Secretary/Treasurer

Date

The Counseling Academic Review Committee lost quorum and could not review the applications listed below. These applications will be reviewed first during the committee's next monthly meeting on July 28, 2017.

Taylor Burke

Sydney Peterson Carlburg

Samayra Tavakoli