



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, July 29, 2022

Members Present: Janet O'Connor, Patricia Kerstner

Staff Present: Tobi Zavala, Executive Director; Erin Yabu, Deputy Director; Elma Brambila, Assistant Director; Laura Zaragoza, Credentialing Specialist

1. Call to Order

The meeting was called to order on July 29, 2022, at 9:03 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. June 17, 2022, general meeting minutes

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the general meeting minutes for the June 17, 2022, meeting as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. General agency operations

No report

B. Update on Newsletter

Ms. Brambila shared the newsletter that was sent to all licensees on July 1, 2022. This is the first edition of the quarterly newsletter that will contain important updates and reminders.

6. Assistant Attorney General's Report:

No report.

7. Supervisor exemption requests: review, consideration and action

None

8. Consent agenda: review, consideration and action regarding requests for deficiency extensions and examination

None

9. Exam accommodation and/or 90-day waiver request: review, consideration and action

None

10. Applications for licensure: review, consideration and possible action

A. Review, consideration, and possible action regarding applications for licensure

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to approve Suzanne Sanders as a Licensed Professional counselor. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to approve Traci Brown, Jamie Nottberg, and Shlisa Evans as Licensed Associate counselors. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to approve the following 5 as Licensed Associate Counselors upon receipt of a passing score on the required exam.

David Globus	Julia Hanlon	Rachel Solt
Jasmine Carpenter	Stacey Brown	

The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to approve Ellen Day as a Licensed Associate Counselor upon receipt of a passing score of the required exam and the Board's favorable disposition of the background investigation. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to deny Denisse Leon Uribe, Tenisha Knox-Williams, Michele Horner, and Shannon Killpack based on their failure to establish they meet minimum licensure requirements. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Andrea Borum	Paige Owings	Renee Walden-Shea
Olivia Webster	Shiru Zhou	Mollie Bartholomew
Thomas Brothers	Ashley Lawrence	

The Committee took a break at 10:18 a.m., reconvening its public meeting at 10:23 a.m.

B. Appeals

1. Matthew Heydon, LPC Applicant

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to deny the appeal based continue deficiencies of supervised work experience and clinical supervision. The motion passed unanimously.

11. Applications for educational programs: review, consideration, and possible action.

A. Bethany Lutheran College Master of Arts in Clinical Mental Health Counseling

Dr. Benjamin Kohls, Director of Graduate Studies in Clinical Mental Health Counseling, appeared telephonically and was available for questions.

Following review and discussion, Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to approve the Master of Arts in Clinical Mental Health program. The motion passed

unanimously.

12. Future agenda items

13. Call for public comment

No one was present to respond to the call for public comment.

14. Establishment of future meeting dates

The next regular meeting is scheduled for Friday, September 9, 2022, at 9:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

15. Adjournment

Ms. O'Connor moved, seconded by Dr. Kerstner, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:32 p.m.

Janet Lee O'Connor, EdS
Janet Lee O'Connor, EdS (Oct 25, 2022 11:32 PDT)

Janet O'Connor
Secretary/Treasurer

Oct 25, 2022

Date