



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS MEETING MINUTES
July 13, 2018

Members Present: Kimberly Bailey, Chip Coffey, Mary Coonrod, Gary Goodwin, Meaghan Kramer, Heidi Quinlan, Gerald Szymanski

Members Absent: Bradley Barnett, Cedric Davis, Jerri Shields

Staff Present: Tobi Zavala, Executive Director; Marc Harris, A.A.G., Donna Dalton, Deputy Director; Joey Ordonez, Assistant Director; Charlene Garcia, Operations Manager:

1. Call to Order

A meeting of the Arizona Board of Behavioral Health Examiners was called to order on July 13, 2018 at 9:00 a.m. with Mr. Coffey presiding.

2. Roll Call

See above.

3. Minutes: review, consideration and action

A. *May 4, 2018, general meeting minutes*
Tabled due to lack of quorum of members to vote.

B. *May 9, 2018, teleconference meeting minutes*
Tabled due to lack of quorum of members to vote.

C. *May 29, 2018, teleconference meeting minutes*
Tabled due to lack of quorum of members to vote.

D. *June 29, 2018, teleconference meeting minutes*

Ms. Quinlan moved, seconded by Ms. Coonrod, to approve the teleconference meeting minutes for the June 29, 2018 meeting as submitted. The motion passed unanimously.

4. Notification of Deficiencies

Sherry Mitchell appeared from the list of 8 and addressed the Board.

5. Consent Agenda: review, consideration and action

- A. Cases recommended for dismissal
1. 2018-0083, *Judy Evitt-Thorne, LPC-12446*
 2. 2018-0073, *Kelly O'Horo, LPC-14378*

Following discussion, Ms. Quinlan moved, seconded by Ms. Coonrod, to approve the consent agenda item 5(A)(1). The motion passed unanimously.

2. 2018-0073, *Kelly O'Horo, LPC-14378*

Ms. Zavala summarized the results of the Board's investigation.

The complainant appeared and addressed the Board.

The professional and her attorney, Susan McLellan, appeared and addressed the Board.

Following review and discussion by members, Ms. Quinlan moved, seconded by Ms. Kramer, to dismiss the complaint. The motion passed unanimously.

B. Cases recommended for dismissal with a letter of concern

1. 2018-0093, *Julie Adair, LPC-13862*
2. 2018-0084, *Lacy Walther, LAC-13496*

Following discussion, Ms. Quinlan moved, seconded by Ms. Coonrod, to approve the consent agenda item 5(B). The motion passed unanimously.

C. Cases recommended for release from consent agreements

1. 2018-0037, *Angelika Babcock, LPC-16028*
2. 2011-0085, *Don Burchfield, LPC-1969 (active-restricted)*
3. 2017-0088, *Edwina Carrion-Loucks, LCSW-10908*
4. 2018-0071, *Zachary Clark, LMSW-15276*
5. 2014-0070, *Stephanie Crawford, LPC-10292 (active-restricted)*
6. 2017-0040, *Angela Douglas, LCSW-11606*
7. 2016-0015 and 2017-0128, *Sandy Hobbs, LPC-0731 (active-restricted)*
8. 2018-0051, *Bridgette Turbiville, LAC-17029*
9. 2017-0070, *Barbara Ventura, LAC-16508*
10. 2016-0042, *Chad Waltz, LMSW-15591 (active-restricted)*
11. 2017-0044, *Sharon Del Worley, LPC-10430 and LISAC-0551*

Following discussion, Ms. Coonrod moved, seconded by Ms. Quinlan, to approve the consent agenda item 5(C)(1)(3)(4)(6-11). The motion passed unanimously.

Agenda items 5(C)(2 and 5) were tabled due to a lack quorum of members to vote.

D. Cases recommended for opening a complaint and acceptance of a proposed signed non-disciplinary consent agreement.

1. *Susan Love, LAC applicant*
2. *Joseph Meade, LMSW-12938*
3. *Kristen Moleski, LAC applicant*
4. *Tiffany O'Connor, LAC-12798*

Following discussion, Ms. Kramer moved, seconded by Ms. Quinlan, to approve the consent agenda item 5(D). The motion passed unanimously.

E. Cases recommended for opening a complaint and acceptance of a proposed signed consent agreement.

1. *Breona Smith, LPC applicant*
2. *Betti-Jo Townsend, LMSW-15180*

Following discussion, Ms. Kramer moved, seconded by Ms. Coonrod, to approve the consent agenda item 5(E)(1). The motion passed unanimously.

2. *Betti-Jo Townsend, LMSW-15180*

Ms. Zavala summarized the results of the Board's investigation.

The professional appeared and addressed the Board.

Following review and discussion by members, Ms. Kramer moved, seconded by Mr. Szymanski, to open a complaint for further investigation. The motion passed unanimously.

F. Cases recommended for acceptance of a proposed signed non-disciplinary consent agreement. The Board will review, discuss, and may vote to take action on the following case(s):

1. 2018-0079, Diana Kyrisch, LCSW-12033

Following discussion, Ms. Quinlan moved, seconded by Ms. Coonrod, to approve the consent agenda item 5(F). The motion passed unanimously.

6. Administrative Hearings

N/A

7. Formal Interviews

N/A

8. Complaints and other disciplinary matters: review, consideration and action

A. 2018-0100, 2018-0111, and 2018-0112, Veronica Arteaga, LAC-17244

Ms. Zavala summarized the results of the Board’s investigation.

One of two complainants appeared telephonically and addressed the Board.

The other complainant was properly noticed, but failed to appear.

The professional was properly noticed, but failed to appear.

Following review and discussion by members, Ms. Coonrod moved, seconded by Ms. Bailey, to consolidate complaints 2018-0100, 2018-0111 and 2018-0112. The motion passed unanimously.

Following further discussion by members Ms. Coonrod moved, seconded by Ms. Kramer, to accept the signed consent agreement for the voluntary surrender of the professional’s license. The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X		X	X		X	X	X		X
NAY										
Absent		X			X				X	

B. 2017-0080, Karen Bagley, LMSW-15686 (interim suspension)

Ms. Zavala summarized information regarding the request for release from the interim consent agreement.

The professional appeared and addressed the Board.

Ms. Kramer moved, seconded by Ms. Coonrod to go into executive session pursuant to A.R.S. § 38-431.03(A)(2) to review medical records exempt from public inspection. The motion passed unanimously and the Board went into executive session at 11:29 am, reconvening its public meeting at 11:42 am.

Following review and discussion by members, Mr. Szymanski moved, seconded by Mr. Goodwin, to find the following violation:

- A.R.S. § 32-3251(16)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

The motion passed unanimously.

Following further discussion, Mr. Szymanski moved, seconded by Ms. Bailey, to release the professional from the interim consent agreement upon acceptance of a consent agreement that stipulates the following:

- The license shall be placed on probation for 24 months
- The professional shall continue therapy with their current therapist twice monthly for twelve months. The frequency for the remaining time will be at the recommendation of the therapist
- Therapy shall focus on the concerns identified in the report
- Early release available after 12 months

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X		X	X		X	X	X		X
NAY										
Absent		X			X				X	

C. Suzanne Berndt, LPC Applicant

Ms. Zavala summarized the results of the Board’s investigation.

The professional’s attorney, Flynn Carey, appeared and addressed the Board.

Following review and discussion by members, Ms. Kramer moved, seconded by Mr. Goodwin, to open a complaint for further investigation. The motion passed unanimously.

D. Ashley Comtois, LAC-16382

Ms. Zavala summarized the results of the Board’s investigation.

The applicant appeared telephonically and addressed the Board.

Following review and discussion by members, Ms. Quinlan moved, seconded by Mr. Goodwin, to open a complaint and find the following violation:

- A.R.S. § 32-3251(16)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

The motion passed unanimously.

Following further discussion, Mr. Szymanski moved, seconded by Ms. Bailey, to offer a consent agreement that stipulates the following:

- The license shall be placed on probation for 12 months
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in substance use disorders
- The professional shall attend 6 M.A.D.D. meetings

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X		X	X		X	X	X		X
NAY										
Absent		X			X				X	

E. Karen DiFrancesco, LMSW-15987

Ms. Zavala summarized the results of the Board’s investigation.

The professional was properly noticed, but failed to appear.

Following review and discussion by members, Ms. Coonrod moved, seconded by Mr. Goodwin, to open a complaint for further investigation. The motion passed unanimously.

F. 2018-0059, Christopher Hout, LAC-11811

Mr. Ordonez summarized the results of the Board's investigation.

The complainant was properly noticed, but failed to appear.

The professional and his attorney, Steven Perlmutter, appeared and addressed the Board.

Following review and discussion by members, Ms. Bailey moved, seconded by Mr. Goodwin, to offer the professional a non-disciplinary consent agreement for completion of 6 clock hours of continuing education in group dynamics, and working with resistant/difficult clients, and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

G. 2018-0087, Michael Jones, LISAC-10879

Mr. Ordonez summarized the results of the Board's investigation.

The complainant was properly noticed, but failed to appear.

The professional appeared and addressed the Board.

Following review and discussion by members, Ms. Bailey moved, seconded by Ms. Quinlan, to offer the professional a non-disciplinary consent agreement for completion of 9 clock hours of continuing education including: 3 clock hours in sexual harassment in the workplace, 3 clock hours in behavioral health ethics and boundaries, and the 3 clock hour Board tutorial, and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

H. 2017-0081, Erick Lear, LMSW-12496 (interim suspension)

Ms. Zavala summarized information regarding the request for release from the interim consent agreement.

The professional appeared and addressed the Board.

Following review and discussion by members, Mr. Szymanski moved, seconded by Mr. Goodwin, to find the following violations:

- A.R.S. § 32-3251(16)(b), use of fraud or deceit in connection with rendering services as a licensee or in establishing qualifications pursuant to this chapter.
- A.R.S. § 32-3251(16)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

The motion passed unanimously.

Following further discussion, Mr. Szymanski moved, seconded by Ms. Kramer, to release the professional from the interim consent agreement upon acceptance of a consent agreement that stipulates the following:

- The license shall be placed on probation for 24 months
- The professional shall receive clinical supervision weekly from a pre-approved independently licensed behavioral health professional for 12 months. The frequency for the remaining time will be at the recommendation of the clinical supervisor
- Clinical supervision shall focus on honesty, substance issues, and documentation
- The professional shall attend recovery meetings twice weekly

- The professional shall submit to random biological fluid testing monthly for 12 months
- The professional shall receive therapy twice monthly for six months. The frequency for the remaining time will be at the recommendation of the therapist
- Therapy shall focus on the concerns identified in the report
- Early release available after 12 months

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X		X	X		X	X	X		X
NAY										
Absent		X			X				X	

I. Darren Lee, LAC applicant

Ms. Zavala summarized the results of the Board’s investigation.

The applicant appeared and addressed the Board.

Following review and discussion by members, Mr. Szymanski moved, seconded by Ms. Quinlan, to open a complaint and find the following violation:

- A.R.S. § 32-3251(16)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

The motion passed unanimously.

Following review and discussion, Ms. Quinlan moved, seconded by Ms. Bailey, to rescind the previous motion to find the violation. The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X		X	X		X	X	X		X
NAY										
Absent		X			X				X	

Following further discussion, Mr. Szymanski moved, seconded by Ms. Quinlan, to dismiss the complaint with a letter of concern to address relapse prevention and concerns identified in Boards report. The motion passed unanimously.

J. Shannon McQuaid, LISAC-1596 and LMFT-10032

Ms. Zavala summarized the results of the Board’s investigation.

The professional appeared and addressed the Board.

Following review and discussion by members, Ms. Kramer moved, seconded by Mr. Goodwin, to open a complaint for further investigation. The motion passed unanimously.

K. Jason Willyerd, LAC-15438 and LPC applicant

Ms. Zavala summarized the results of the Board’s investigation.

The professional could not be reached telephonically at the number provided.

Following review and discussion by members, Ms. Kramer moved, seconded by Ms. Coonrod, to open a complaint for further investigation. The motion passed unanimously.

L. Brianne Zamora, LAC-15482

Ms. Zavala summarized the results of the Board's investigation.

The professional appeared and addressed the Board.

Following review and discussion by members, Ms. Quinlan moved, seconded by Mr. Goodwin, to open a complaint and find the following violation:

- A.R.S. § 32-3251(16)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X		X	X		X	X	X		X
NAY										
Absent		X			X				X	

Following further discussion, Ms. Quinlan moved, seconded by Ms. Coonrod, to offer a consent agreement that stipulates the following:

- The professional's license shall be placed on probation for 24 months
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in substance use disorders
- The professional shall complete 6 clock hours of continuing education in self-care
- The professional shall receive therapy twice monthly for 12 months from a pre-approved Licensed Independent Substance Abuse Counselor
- Therapy shall focus on concerns identified in Boards report
- The professional shall receive clinical supervision monthly from a pre-approved independently licensed behavioral health professional
- The frequency of supervision will be monthly for 24 months.
- Clinical supervision shall focus on self-care, coping skills, accountability, and behavioral health ethics

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X		X	X		X	X	X		X
NAY										
Absent		X			X				X	

The Board took a break at 10:25 a.m., reconvening its public meeting at 10:34 a.m.

9. Assistant Attorney General's Report: Marc Harris, A.A.G.

N/A

10. Temporary licenses: review, consideration and action

N/A

11. Applications for licensure and educational programs: review, consideration and action

A. *Review, consideration, and possible action regarding applications for licensure*

Counseling

Ms. Quinlan moved, seconded by Mr. Goodwin, to approve 12 applicants as Licensed Associate Counselors, 4 applicants as Licensed Professional Counselors and 1 applicant as a Licensed Professional

Counselor by endorsement. The motion passed unanimously.

Ms. Quinlan moved, seconded by Ms. Kramer, to deny 1 application based on failure to take the required examination. The motion passed unanimously.

Marriage and Family Therapy

Ms. Bailey moved, seconded by Ms. Coonrod, to approve 1 applicant as a Licensed Associate Marriage and Family Therapist, 1 applicant as a Licensed Associate Marriage and Family Therapist by endorsement, 1 applicant as a Licensed Marriage and Family Therapist, and 4 applicants as Licensed Marriage and Family Therapists by endorsement. The motion passed unanimously.

Ms. Bailey moved, seconded by Mr. Goodwin, to deny 1 application based on failure to meet minimum requirements. The motion passed unanimously.

Social Work

Ms. Quinlan moved, seconded by Mr. Goodwin, to approve 3 applicants as Licensed Clinical Social Workers, 4 applicants as Licensed Clinical Social Workers by endorsement, and 17 applicants as Licensed Master Social Workers. The motion passed unanimously.

Ms. Quinlan moved, seconded by Mr. Goodwin, to deny 3 applications based on failure to pass the required exam, and 1 application based on failure to take the required exam. The motion passed unanimously.

Substance Abuse

Mr. Szymanski moved, seconded by Mr. Goodwin, to approve 1 applicant as a Licensed Independent Substance Abuse Counselor by endorsement, 3 applicants as Licensed Associate Substance Abuse Counselors and 1 applicant as a Licensed Substance Abuse Technician. The motion passed unanimously.

Mr. Szymanski moved, seconded by Mr. Goodwin, to deny 1 application based on failure to pass the required examination. The motion passed unanimously.

12. Report from Chair

A. Summary of current events

No Report.

13. Report from the Treasurer

A. Review, consideration, and possible action regarding April financial report

Following review and discussion by members, Ms. Quinlan moved, seconded by Ms. Bailey, to accept the April monthly financial report as presented. The motion passed unanimously.

B. Review, consideration, and possible action regarding May financial report

Following review and discussion by members, Ms. Quinlan moved, seconded by Ms. Coonrod, to accept the May monthly financial report as presented. The motion passed unanimously.

C. Review, consideration, and possible action regarding June financial report

Following review and discussion by members, Ms. Quinlan moved, seconded by Ms. Bailey, to accept the June monthly financial report as presented. The motion passed unanimously.

14. Report from the Executive Director and/or staff

A. General Agency Operations

No report.

B. Review, consideration, and possible discussion regarding referring Carey McGrath to the appropriate law enforcement

Following review and discussion by members, Mr. Goodwin moved, seconded by Ms. Kramer, to refer the case to law enforcement.

15. Request for extension of inactive status: review, consideration and action

A. Pamela Frye, LCSW-11458 (inactive)

Following review and discussion by members, Ms. Quinlan moved, seconded by Mr. Goodwin, to approve the request for an extension of inactive status. The motion passed unanimously.

16. National and regional news regarding the profession(s)

N/A

17. Future agenda items

A. Discussion regarding development of templates for treatment plans and progress notes

B. Discussion regarding Clinical supervision exemption requests for size and geographic location pursuant to R4-6-212.01

C. Discussion regarding Regulation vs. Deregulation

D. Discussion regarding the scope of practice for a LASAC/LISAC

E. Discussion regarding life coaches

F. Discussion regarding court appointed and therapeutic interventionist complaints

G. Discussion regarding emails in client records

H. Making motions

18. Call for public comment

None

19. Establishment of future meeting dates

The next regular meeting is scheduled for Friday, August 3, 2018, at 9:00 a.m., at 1740 W. Adams St., Room C.

20. Adjournment

Ms. Coonrod moved, seconded by Ms. Quinlan, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:19 p.m.

Heidi Quinlan
Secretary/Treasurer

Date