



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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KATIE HOBBS  
Governor

TOBI ZAVALA  
Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS  
MEETING MINUTES  
February 17, 2023

Members Present: Robert Charles, Mary Coonrod, Patricia Dobratz, Polly Knape, Meaghan Kramer (in at 8:05 a.m.), Adalesa Meek, Diane Palacios (out at 10:00 a.m., in at 11:38 a.m.), Mark Shen, Antwan Trotter

Members Absent: Kimberly Bailey, Cedric Davis

Staff Present: Tobi Zavala, Executive Director; Mona Baskin, A.A.G., Erin Yabu, Deputy Director; Jarett Carver, Investigations Manager

**1. Call to Order**

A meeting of the Arizona Board of Behavioral Health Examiners was called to order on February 17, 2023 at 8:01 a.m. with Ms. Dobratz presiding.

**2. Roll Call**

See above.

**3. Minutes: review, consideration and action**

*A. January 13, 2023, general meeting minutes*

Ms. Palacios moved, seconded by Ms. Kramer, to approve the general meeting minutes for the January 13, 2023 meeting as submitted. The motion passed unanimously. Ms. Henagan abstained.

*B. January 13, 2023, executive session minutes/agenda item 7C*

Ms. Meek moved, seconded by Ms. Kramer, to approve the executive session minutes/agenda item 7C for the January 13, 2023 meeting as submitted. The motion passed unanimously. Ms. Henagan abstained.

*C. January 13, 2023, executive session minutes/agenda item 7N*

Mr. Trotter moved, seconded by Ms. Knape, to approve the executive session minutes/agenda item 7N for the January 13, 2023 meeting as submitted. The motion passed unanimously. Ms. Henagan and Mr. Shen abstained.

*D. January 13, 2023, executive session minutes/agenda item 12A*

Mr. Trotter moved, seconded by Ms. Palacios, to approve the executive session minutes/agenda item 12A for the January 13, 2023 meeting as submitted. The motion passed unanimously. Ms. Henagan and Ms. Kramer abstained.

*E. February 8, 2023, teleconference meeting minutes*

Tabled.

**4. Consent Agenda: review, consideration and action**

A. Cases recommended for dismissal

1. 2023-0002, Amanda Istvan, LMSW-19930
2. 2023-0013, Emily Kline, LBSW-16551
3. 2022-0153, Timothy Mills, LPC-15304
4. 2022-0011, Katarina Olea, LPC-15552
5. 2023-0027, Bianca Reaves, LPC-18511

6. 2023-0009, Brandy Stuhan, LPC-21043
7. 2022-0149, Diana Vigil, LPC-0805
8. 2022-0154, Alex Wilkins, LAC-21005
9. 2023-0010, Tahonna Woo, LASAC-15366

Following discussion, Ms. Palacios moved, seconded by Ms. Meek, to approve the consent agenda item 4(A). The motion passed unanimously.

B. Cases recommended for dismissal with a letter of concern.  
N/A

C. Cases recommended for release from consent agreements.

1. 2022-0044, Jasmine Moore, LPC-13258
2. 2022-0071, 2022-0092, Derek Reece, LCSW-19743

Following discussion, Mr. Trotter moved, seconded by Ms. Henagan, to approve the consent agenda item 4(C). The motion passed unanimously.

D. Cases recommended for opening a complaint and acceptance of a proposed signed non-disciplinary consent agreement.  
N/A

E. Cases recommended for opening a complaint and acceptance of a proposed signed disciplinary consent agreement.  
N/A

F. Cases recommended for opening a complaint and dismissing with a letter of concern.  
N/A

G. Cases recommended for acceptance of a proposed signed non-disciplinary consent agreement.

1. 2022-0174, Andre Mixon, LMSW-15416

Following discussion, Mr. Trotter moved, seconded by Ms. Palacios, to approve the consent agenda item 4(G). The motion passed unanimously.

*The Board took a break at 8:51 a.m., reconvening its public meeting at 9:01 a.m.*

## 5. **Administrative Hearings**

Administrative Hearing Pursuant to A.R.S. §§ 32-3281 and 41-1092.07, the Board will conduct administrative hearings or consider related procedural issues in the following matter(s). During the administrative hearing, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

N/A

## 6. **Formal Interviews**

N/A

## 7. **Complaints and other disciplinary matters: review, consideration and action**

A. Allison Dukat, LPC-16318

Ms. Zavala summarized the background information.

The professional appeared and addressed the Board.

Following review and discussion, members agreed to take no action.

B. 2023-0084, Cristina Felix Origel, LMSW-18244

Ms. Zavala summarized the Board's investigation.

The complainant was properly noticed, but failed to appear.

The professional appeared in-person and her attorney, Michael Goldberg, appeared telephonically and addressed the Board.

Following discussion by members, Ms. Palacios moved, seconded by Mr. Shen, to find the following violations:

- A.R.S. § 32-3251(16)(k), engaging in any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client as it relates to the following section of the NASW Code of Ethics:
  - 1.06 Conflicts of Interest
- A.R.S. § 32-3251(16)(p), failing to conform to minimum practice standards as developed by the board as it relates to:
  - A.A.C. R4-6-1105, Confidentiality

The motion passed unanimously.

Following further review, Ms. Palacios moved, seconded by Ms. Henagan, to offer a consent agreement that stipulates the following:

- The licensee shall be placed on probation for 24 months
- The licensee shall complete pre-approved continuing education in:
  - 6 clock hours of the NASW Staying Out of Trouble course or its pre-approved equivalent
  - 3 clock hours in working with minors
- The professional shall receive clinical supervision twice monthly from a pre-approved independently licensed behavioral health professional for 12 months. The frequency for the remaining time will be at the recommendation of the clinical supervisor, but not less than once monthly
- Clinical supervision shall focus on documentation, dual relationships, boundaries, social media, discharge planning, working with minors, and Board statutes and rules

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE		X	X		X	X	X	X	X	X	X	X
NAY												
Absent	X			X								

*C. Rebecca Herring, LASAC-15396*

Ms. Zavala summarized the background information.

The professional was properly noticed, but failed to appear.

Following discussion by members, Mr. Trotter moved, seconded by Ms. Knape, to open a complaint and accept the signed proposed interim consent agreement. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE		X	X		X	X	X	X	X		X	X
NAY												
Absent	X			X						X		

*D. Jessica Lewis, LAMFT-10764*

Ms. Zavala summarized the background information.

The professional was properly noticed, but failed to appear.

Following review and discussion, members agreed to take no action.

*E. 2023-0129, Jennifer Lohmeyer, LAC-19254*

Ms. Zavala summarized the Board’s investigation.

The complainant was properly noticed, but failed to appear.

The professional was properly noticed, but failed to appear.

Following review and discussion by members, Ms. Henagan moved, seconded by Mr. Trotter, to offer the professional an interim consent agreement not to practice and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE		X	X		X	X	X	X	X		X	X
NAY												
Absent	X			X						X		

*F. 2023-0043, Karen Mueller, LCSW-17417 (inactive)*

Ms. Zavala summarized the Board’s investigation.

The complainant appeared and addressed the Board.

The professional was properly noticed, but failed to appear.

Following discussion by members, Mr. Trotter moved, seconded by Ms. Knape, to accept the signed proposed consent agreement. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE		X	X		X	X	X	X	X		X	X
NAY												
Absent	X			X						X		

*The Board took a break at 10:14 a.m., reconvening its public meeting at 10:23 a.m.*

*G. 2023-0072, Kristen Nunley, LMSW-19144*

Ms. Zavala summarized the Board’s investigation.

The professional appeared and addressed the Board.

Following discussion by members, Mr. Charles moved, seconded by Ms. Meek, to accept the signed proposed interim consent agreement. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE		X	X		X	X	X	X	X		X	X
NAY												
Absent	X			X						X		

*H. 2023-0005, DeAna Perry, LMSW-17830, LCSW Applicant*

Ms. Zavala summarized the Board’s investigation.

The licensee and her attorney, Sara Stark, appeared and addressed the Board.

Following discussion by members, Ms. Meek moved, seconded by Ms. Dobratz, to find the following violation:

- A.R.S. § 32-3251(16)(l), engaging in any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE			X		X	X	X		X			
NAY		X						X			X	X
Absent	X			X						X		

The motion carried with Mr. Charles, Ms. Kramer, Mr. Shen and Mr. Trotter opposed.

Following discussion by members, Ms. Meek moved, seconded by Ms. Coonrod, to find the following violation:

- A.R.S. § 32-3251(16)(k), engaging in any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client as it relates to the following section of the NASW Code of Ethics:
  - 3.01 Supervision and Consultation

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE		X	X		X	X	X		X		X	X
NAY								X				
Absent	X			X						X		

The motion carried with Ms. Kramer opposed.

Following discussion by members, Ms. Meek moved, seconded by Mr. Trotter, to find the following violation:

- A.R.S. § 32-3251(16)(c)(i), making any oral or written misrepresentation of a fact to secure or attempt to secure the issuance or renewal of a license

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE		X	X		X	X	X		X		X	X
NAY								X				
Absent	X			X						X		

The motion carried with Ms. Kramer opposed.

Following further discussion, Ms. Meek moved, seconded by Ms. Kramer, to deny the application based on a finding of unprofessional conduct pursuant to A.R.S. 32-3275(6). The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE		X	X		X	X	X	X	X		X	X
NAY												
Absent	X			X						X		

Following further review, Ms. Meek moved, seconded by Ms. Knape, to offer a consent agreement that stipulates the following:

- The licensee shall be placed on probation for 24 months
- The licensee shall complete pre-approved continuing education in:
  - 6 clock hours of the NASW Staying Out of Trouble course or its pre-approved equivalent
  - 3 clock hours working with elderly population
- The professional shall receive clinical supervision twice monthly from a pre-approved independently licensed behavioral health professional for 12 months. The frequency for the remaining time will be at the recommendation of the clinical supervisor, but not less than once monthly
- Clinical supervision shall focus on professional and ethical behavior, boundaries, Arizona statutes and rules, and documentation

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE		X	X		X	X	X	X	X		X	X
NAY												
Absent	X			X						X		

*I. Gary Tupper, LMFT-15134 (revoked)*

Ms. Zavala summarized the background information.

The professional was properly noticed, but failed to appear.

Following discussion by members, Ms. Coonrod moved, seconded by Mr. Trotter, to issue a Cease and Desist from providing behavioral health services as defined in A.R.S. § 32-3251. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE		X	X		X	X	X	X	X		X	X
NAY												
Absent	X			X						X		

*J. 2023-0003, Diana Vigil, LPC-0805*

Mr. Carver summarized the Board’s investigation.

The complainant was properly noticed, but failed to appear.

The professional and her attorney, John Ager, appeared and addressed the Board.

Following discussion by members, Ms. Meek moved, seconded by Ms. Kramer, to find the following violations:

- A.R.S. § 32-3251(16)(p), failing to conform to minimum practice standards as developed by the board as it relates to:
  - A.A.C. R4-6-1101, Consent for Treatment
- A.R.S. § 32-3251(16)(s), terminating behavioral health services to a client without making an appropriate referral for continuation of care for the client if continuing behavioral health services are indicated
- A.R.S. § 32-3251(16)(ii), violating any federal or state law, rule or regulation applicable to the practice of behavioral health, as it relates to:
  - A.R.S. § 13-3620 Duty to Report

The motion passed unanimously.

Following further review, Ms. Meek moved, seconded by Ms. Knape, to offer a consent agreement that stipulates the following:

- The licensee shall be placed on probation for 12 months
- The licensee shall complete pre-approved continuing education in:
  - 3 clock hours of behavioral health ethics
  - 3 clock hours of documentation
  - 6 clock hours of the NASW Staying Out of Trouble course or its pre-approved equivalent

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE		X	X		X	X	X	X	X		X	X
NAY												
Absent	X			X						X		

*K. 2023-0062, Lynda Weathersbee, LAC Applicant*

Mr. Carver summarized the Board’s investigation.

The complainant was properly noticed, but failed to appear.

The professional and her attorney, Sara Stark, appeared and addressed the Board.

Following discussion by members, Ms. Knape moved, seconded by Ms. Kramer, to find the following violations:

- A.R.S. § 32-3251(16)(d), making any false, fraudulent or deceptive statement connected with the practice of behavioral health, including false or misleading advertising by the licensee or the licensee's staff or a representative compensated by the licensee

The motion passed unanimously.

Following further review, Ms. Meek moved, seconded by Ms. Knape, to offer a consent agreement that stipulates the following:

- The applicant shall be placed on probation for 12 months
- The applicant shall complete pre-approved continuing education in:
  - 6 clock hours of the NASW Staying Out of Trouble course or its pre-approved equivalent
  - 3 clock hours in self-care and compassion fatigue

and if not signed, to deny the application based on a finding of unprofessional conduct pursuant to A.R.S. § 32-3275 (A)(5). The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leannette Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Mark Shen	Antwan Trotter
AYE		X	X		X	X	X	X	X		X	X
NAY												
Absent	X			X						X		

*The Board took a break at 11:53 a.m., reconvening its public meeting at 12:33 p.m.*

**8. Assistant Attorney General’s Report: Mona Baskin, A.A.G.**

N/A

**9. Applications for licensure and educational programs: review, consideration and action**

*A. Review, consideration, and possible action regarding applications for licensure*

*Counseling*

Mr. Shen moved, seconded by Mr. Trotter, to deny 6 applications based on a failure to pass the required examination, 2 applications based on a failure to take the required examination, 2 applications based on a failure to meet the minimum requirements, and 1 application based on a finding of unprofessional conduct. The motion passed unanimously.

*Marriage and Family Therapy*

Ms. Dobratz moved, seconded by Ms. Knape to deny 1 application based on a failure to take the required examination. The motion passed unanimously.

*Social Work*

Ms. Henagan moved, seconded by Ms. Meek, to deny 8 applications based on a failure to pass the required examination and 4 applications based on a failure to take the required examination. The motion passed unanimously.

*Substance Abuse Counseling*

Ms. Meek moved, seconded by Ms. Coonrod, to deny 2 applications based on a failure to pass the required examination and 2 applications based on a failure to take the required examination. The motion passed unanimously.

*B. Review, consideration, and possible action regarding applications for educational programs*

N/A

## **10. Report from Chair**

### *A. Summary of current events*

No report.

### *B. Discussion regarding Ms. Zavala's annual performance review and reconvening of the personnel subcommittee*

Ms. Dobratz requested constructive feedback from members for Ms. Zavala's annual performance review by March 31, 2023. Feedback to include areas of identified strengths, areas for growths, and any other items to note. The Personnel Subcommittee will reconvene, which includes Ms. Meek, Ms. Dobratz, Ms. Kramer, and Mr. Davis. The Subcommittee will discuss the feedback received in April and May. Ms. Zavala's performance review will then be presented at the May Board meeting.

## **11. Report from the Treasurer**

### *A. Review, consideration, and possible action regarding January financial report*

Following review and discussion by members, Ms. Meek moved, seconded by Ms. Kramer, to accept the January financial report as presented. The motion passed unanimously.

## **12. Report from the Executive Director and/or staff**

### *A. Discussion regarding Ms. Zavala's attendance at The Federation of Associations of Regulatory Boards' Mission (FARB) conference*

Ms. Zavala shared her experience at the Federation of Associations of Regulatory Boards' Mission (FARB) conference to be informative.

### *B. Discussion regarding Ms. Zavala's attendance and participation at the American Association of State Counseling Boards (AASCB) conference*

Ms. Zavala shared her experience at the American Association of State Counseling Boards (AASCB) conference to be beneficial.

### *C. Discussion regarding Ms. Zavala's recognition from AASCB and the Governor's office*

Ms. Zavala shared her recognition received from AASCB and the Governor's Office.

### *D. Review, consideration and possible action regarding the consent agenda*

Ms. Zavala shared a plan to designate a Board member to review specific types of cases that can be placed on the consent agenda. The Board members agreed with this plan and designees were discussed on agenda item 120.

### *E. Discussion regarding staff accomplishments*

Ms. Zavala gave a presentation regarding the Board's 2022 accomplishments and goals for 2023.

### *F. Discussion regarding the Cultural Humility Sensitivity Training*

Ms. Zavala and Board members found this training to be helpful, bringing to light an important topic. Members requested that pronoun preferences be included in investigative reports when applicable.

### *G. Review, consideration and possible action regarding an ethics committee*

Ms. Zavala shared a request for an ethics committee. Board members discussed and agreed that this is not the Board's role; however, pertinent questions related to ethics can be added to the Board's tutorial.

### *H. Review, consideration and possible action regarding stipulating documentation in non-disciplinary and disciplinary orders*

Ms. Zavala shared the need to stipulate in non-disciplinary and disciplinary orders that documentation education must be related to the requirements in Arizona. Board members provided direction that this should be specified as such.

### *I. Update on office build out*

Ms. Zavala shared that the office build out has been completed.

### *J. Discussion on a Facebook page for the Board*

Ms. Zavala shared that the Board now has a Facebook page where important updates can be posted in efforts to reach more licensees.



*K. Discussion regarding Ms. Henagan's appointment to the Association of Social Work Board's Regulatory Research Committee*

Ms. Zavala and Board members congratulated Ms. Henagan regarding her appointment to the Association of Social Work Board's Regulatory Research Committee.

*L. Discussion on Counseling Regulatory Boards Summit (CRBS) through National Board for Certified Counselors (NBCC)*

Ms. Zavala shared that the Counseling Regulatory Boards Summit (CRBS) through National Board for Certified Counselors (NBCC) will take place on July 26-29, 2023 and requested that if any member is interested in attending to contact her.

*M. Review, consideration and possible action regarding Impaired Professional Program*

Board members discussed and agreed that if a licensee self-reports a substance use issue, the licensee may be eligible for the Impaired Professional Program.

*N. Review, consideration and possible action regarding NASW Staying Out of Trouble course and its equivalent*

Following discussion by members, it was agreed that when applicable, members will provide specific requirements related to continuing education instead of referring to the NASW Staying Out of Trouble course.

*O. Review, consideration and possible action regarding Board designee for compliance and other matters*

Following discussion by members, it was decided that the Board's designees for compliance and other matters will be as follows:

- Marriage and Family Therapy: Ms. Bailey
- Social Work: Ms. Henagan
- Substance Abuse Counseling: Ms. Meek
- Counseling: Mr. Shen

*P. Discussion on HB2687 regarding the counseling compact*

Ms. Zavala shared that HB2687 regarding the counseling compact has been introduced, which could be beneficial for Arizona licensees, out-of-state licensees, and clients.

**13. Request for extension of inactive status: review, consideration and action**

N/A

**14. Future agenda items**

None.

**15. Call for public comment**

Mary Baum appeared and addressed the Board regarding the request for an ethical decision making tree for licensees.

**16. Establishment of future meeting date(s)**

*The next regular meeting is scheduled for Friday, March 10, 2023, at 9:00 a.m., at 1740 W. Adams St., Board Room C.*

**17. Adjournment**

Mr. Trotter moved, seconded by Ms. Knape, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:52 p.m.

*Adalesa Meek*

[Adalesa Meek \(Mar 14, 2023 08:24 PDT\)](#)

Adalesa Meek  
Acting Secretary/Treasurer

Mar 14, 2023

Date