



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
1740 WEST ADAMS STREET, SUITE 3600
PHOENIX, AZ 85007
PHONE: 602.542.1882 FAX: 602.364.0890
Board Website: www.azbbhe.us
Email Address: information@azbbhe.us

DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, December 02, 2022

Members Present: Janet O'Connor, Patricia Kerstner

Staff Present: Tobi Zavala, Executive Director; Erin Yabu, Deputy Director; Elma Brambila, Assistant Director; Laura Zaragoza, Credentialing Specialist

1. Call to Order

The meeting was called to order on December 02, 2022, at 9:03 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. October 21, 2022, general meeting minutes

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the general meeting minutes for October 21, 2022, meeting as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. General agency operations

No report

6. Assistant Attorney General's Report:

No report.

7. Supervisor exemption requests: review, consideration and action

None

8. Consent agenda: review, consideration and action regarding requests for deficiency extensions and examination

A. Anne Douglas, LPC Applicant (60-day deficiency extension)

B. Susan Tully, LAMFT Applicant (60-day deficiency extension)

Dr. Kerstner moved, seconded by Ms. O'Connor, to approve the consent agenda as presented. The motion passed unanimously.

9. **Exam accommodation and/or 90-day waiver request: review, consideration and action**

None

10. **Applications for licensure: review, consideration, and possible action**

A. *Review, consideration, and possible action regarding applications for licensure*

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to approve Kristin Bauer, Angela Gage and Amy Schmidt as a Licensed Associate Counselors. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to approve the following 5 as Licensed Associate Counselors upon receipt of a passing score on the required exam.

Marilyn Ager
Susan Locke

Samuel Hairston
Rosa Marquez

Anna McCreddie

The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to deny Brady Byrne, Charity Emeka, Aimee Parrish and Monica Quesnell based on their failure to establish they meet minimum licensure requirements. The motion passed unanimously.

Following review, members requested additional information on the following; Whisper Gailey and Glorimar Robles.

The Committee took a break at 12:02 p.m., reconvening its public meeting at 12:37 p.m.

B. *Appeals*

1. Jessica Skinner, LPC Applicant

Members reviewed information regarding the appeal.

The applicant appeared telephonically and addressed the committee.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to accept RES 2700 Statistics and RES 1105 Overview of Research Methods to meet the area of Research and program evaluation; and to deny the appeal based on deficiencies under Career development, Practicum, and Supervised work experience and clinical supervision. The motion passed unanimously.

11. **Applications for educational programs: review, consideration, and possible action.**

A. *Truman State University, Master of Arts in Counseling: Mental Health Counseling*

Dr. Karl Witt, Ph.D., Chair & Associate Professor of Counselling, appeared telephonically.

Following review and discussion, by Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the Truman State University, Master of Arts in Counseling: Mental Health Counseling Program. The motion passed- unanimously.

12. **Future agenda items**

13. **Call for public comment**

No one was present to respond to the call for public comment.

14. Establishment of future meeting dates

The next regular meeting is scheduled for Friday, January 13, 2023, at 9:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

15. Adjournment

Dr. Kerstner moved, seconded by Ms. O'Connor, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:05 p.m.

Janet Lee O'Connor, EdS

Janet Lee O'Connor, EdS (Jan 17, 2023 10:45 MST)

Janet O'Connor
Secretary/Treasurer

Jan 17, 2023

Date