



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
1740 WEST ADAMS STREET, SUITE 3600  
PHOENIX, AZ 85007  
PHONE: 602.542.1882 FAX: 602.364.0890  
Board Website: [www.azbbhe.us](http://www.azbbhe.us)  
Email Address: [information@azbbhe.us](mailto:information@azbbhe.us)

DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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SUBSTANCE ABUSE ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday August 17, 2018

Members present: Cynthia Pio-Padilla, Del Worley, Yvonne Fortier

Staff present: Tobi Zavala, Executive Director; Donna Dalton, Deputy Director; Zuri De Lucio, Credentialing Specialist

**1. Call to Order**

The meeting was called to order on August 17, 2018, at 9:12 a.m. with Ms. Pio-Padilla presiding.

**2. Roll Call**

See above

**3. Minutes: review, consideration and action**

*A. May 3, 2018 general meeting minutes*

Ms. Pio-Padilla moved, seconded by Ms. Worley, to approve the May 3, 2018, general meeting minutes as submitted. The motion passed unanimously. Ms. Fortier abstained.

**4. Report from the Chair**

No report.

**5. Report from the Executive Director and/or staff**

*A. General agency operations*

No Report

*B. Discussion regarding rules*

Ms. Dalton presented an initial draft of proposed rulemaking that was approved by the Board on May 4th, 2018, to be put forth for public feedback.

*C. Annual election of Chair and Secretary*

Ms. Pio-Padilla moved, seconded by Ms. Fortier, to nominate Ms. Worley as Chair. The motion passed unanimously.

Ms. Worley moved, seconded by Ms. Pio-Padilla, to nominate Ms. Fortier as Secretary. The motion passed unanimously.

Ms. Worley and Ms. Fortier accepted the nominations.

*D. Discussion regarding governor appointments*

Ms. Zavala shared with members the process of applying for a committee appointment.

*E. Review, consider and possible action regarding 2019 meeting calendar.*

Following review and discussion by members, Ms. Worley moved, seconded by Ms. Fortier, to approve the proposed 2019 meeting calendar. The motion passed unanimously.

**6. Assistant Attorney General's Report: Marc Harris, A.A.G.**

No report.

**7. Supervisor exemption requests: review, consideration and action**

*A. Megan Strand (Megan Lewis, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. Worley moved, seconded by Ms. Fortier, to approve the request for an outside supervisor. The motion passed unanimously.

*B. Yaundi Awosika (Lynda Crooms, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. Worley moved, seconded by Ms. Pio-Padilla, to approve the request for an outside supervisor. The motion passed unanimously.

*C. Dorothy Haymon (Cody Bayles, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. Fortier moved, seconded by Ms. Worley, to approve the request for an outside supervisor. The motion passed unanimously.

*D. Kevin Christopher (Adeel Zafar, psychiatric mental health MD)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. Pio-Padilla moved, seconded by Ms. Fortier, to deny the request for the psychiatric mental health MD. The motion passed unanimously.

**8. Consent agenda: review, consideration and action regarding extension request for deficiencies**

Ms. Worley moved, seconded by Ms. Fortier, to approve the consent agenda as presented granting 60-day extension to Michelli Simpson. The motion passed unanimously

**9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**

None

**10. Exam extensions and/or exam accommodation request: review, consideration and action**

None

**11. Applications for licensure: review, consideration and action**

*A. Review, consideration, and possible action regarding applications for licensure*

Ms. Pio-Padilla moved, seconded by Ms. Fortier, to recommend to the Board to approve Jackie Powell, Brenda Currier, Kirstin Yates, and Breanna Huh as Licensed Independent Substance Abuse Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Pio-Padilla moved, seconded by Ms. Fortier, to recommend to the Board to approve Karoline Crawshaw as a Licensed Independent Substance Abuse Counselor upon receipt of the required exam and the required license issuance fee. The motion passed unanimously.

Ms. Pio-Padilla moved, seconded by Ms. Worley, to recommend to the Board to deny Regina Giammona and Linda MacKenzie based on their failure to establish that they meet minimum licensure requirements. The motion passed unanimously.

Ms. Pio-Padilla moved, seconded by Ms. Worley, to recommend to the Board to deny Mardella McQuiston based on her failure to establish that she meets minimum licensure requirements and pending receipt of a favorable fingerprint report. The motion passed unanimously.

*B. Appeals*

1. *Christopher Kraemer*

Tabled

2. *Nancy Atchue*

Tabled

3. *DeAngela Lewis*

Tabled

**12. Applications for educational programs: review, consideration and action.**

None

**13. Future agenda items**

None

**14. Call for public comment**

No one was present to respond to the call of public comment.

**15. Establishment of future meeting dates**

The next meeting is scheduled for Thursday October 11, 2018, at 9:00 a.m., at 1740 West Adams St, Phoenix, AZ 85007

*A. Review, consideration and possible action regarding rescheduling the October 19, 2018 meeting.*

Following review and discussion, Ms. Worley moved, seconded by Ms. Fortier to reschedule the October 19<sup>th</sup> meeting to October 11<sup>th</sup>. The motion passed unanimously.

**16. Adjournment**

Ms. Worley moved, seconded by Ms. Pio-Padilla, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:40 a.m.

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Yvonne Fortier  
Secretary/Treasurer

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Date