



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS  
MEETING MINUTES  
August 19, 2022

Members Present: Robert Charles, Mary Coonrod, Cedric Davis, Patricia Dobratz, Polly Knape, Meaghan Kramer, Adalesa Meek, Diane Palacios, Antwan Trotter

Members Absent: Kimberly Bailey, Leanette Henagan

Staff Present: Tobi Zavala, Executive Director; Mona Baskin, A.A.G. (in at 10:20 a.m.), Erin Yabu, Deputy Director; Jarett Carver, Investigations Manager

1. **Call to Order**

A meeting of the Arizona Board of Behavioral Health Examiners was called to order on August 19, 2022 at 9:04 a.m. with Ms. Dobratz presiding.

2. **Roll Call**

See above.

3. **Minutes: review, consideration and action**

A. *July 8, 2022, general meeting minutes*

Mr. Davis moved, seconded by Mr. Trotter, to approve the general meeting minutes for the July 8, 2022 meeting as submitted. The motion passed unanimously. Ms. Kramer abstained.

4. **Consent Agenda: review, consideration and action**

A. Cases recommended for dismissal

1. 2022-0111, Janet Fuhriman, LPC-1176
2. 2022-0063, Bevan Gottlieb, LISAC-10822
3. 2022-0068, Drew Pease, LMFT-15257
4. 2022-0069, Kirra Wong, LMFT-15258
5. 2022-0070, Holly Zachry, LPC-15824
6. 2022-0097, Holly Zachry, LPC-15824

Following discussion, Mr. Davis moved, seconded by Ms. Palacios, to approve the consent agenda item 4(A)(1,3-6). The motion passed unanimously.

2. 2022-0063, Bevan Gottlieb, LISAC-10822

Ms. Zavala summarized the results of the Board's investigation.

The complainant appeared telephonically and addressed the Board.

The professional and her attorney, Tracy Olson, appeared and addressed the Board.

Following review and discussion by members, Mr. Davis moved, seconded by Ms. Knape, to dismiss the complaint. The motion passed unanimously.

B. Cases recommended for dismissal with a letter of concern.

*N/A*

C. Cases recommended for release from consent agreements.

1. 2021-0092, John Hinson, LPC-12000
2. 2022-0060, Maxwell Jaskolski, LAC-20379
3. 2022-0179, Michael Medley, LPC-13907 (active-restricted)
4. 2022-0119, Angel Soto, LMSW-17083 (active-restricted)
5. 2021-0174, Julie Weiner-Dabda, LPC-13264

Following discussion, Mr. Davis moved, seconded by Ms. Meek, to approve the consent agenda item 4(C). The motion passed unanimously.

D. Cases recommended for opening a complaint and acceptance of a proposed signed non-disciplinary consent agreement.

1. *Cecelia Kowalski, LMSW Applicant*  
Ms. Zavala summarized the background information.

The applicant appeared and addressed the Board.

Following review and discussion by members, Ms. Knape moved, seconded by Mr. Trotter, to open a complaint and accept the proposed signed non-disciplinary consent agreement. The motion passed unanimously.

E. Cases recommended for opening a complaint and acceptance of a proposed signed disciplinary consent agreement.

1. *Bianca Aguilar, LPC-19772*  
Following discussion, Ms. Kramer moved, seconded by Ms. Meek, to approve the consent agenda item 4(E)(1). The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanette Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Antwan Trotter
AYE		X	X	X	X		X	X	X	X	X
NAY											
Absent	X					X					

2. *Sheri Whinery, LMSW-18843*  
Following discussion, Ms. Kramer moved, seconded by Ms. Knape, to approve the consent agenda item 4(E)(2). The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanette Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Antwan Trotter
AYE		X	X	X	X		X	X	X	X	X
NAY											
Absent	X					X					

F. Cases recommended for opening a complaint and dismissing with a letter of concern.

1. *Patricia Crockett, LMSW Applicant*  
Tabled.

G. Cases recommended for acceptance of a proposed signed non-disciplinary consent agreement.

1. 2022-0121, Kerry Martin-Doehring, LMFT-15410

Following discussion, Mr. Davis moved, seconded by Ms. Palacios, to approve the consent agenda item 4(G). The motion passed unanimously.

**5. Administrative Hearings**

Administrative Hearing Pursuant to A.R.S. §§ 32-3281 and 41-1092.07, the Board will conduct administrative hearings or consider related procedural issues in the following matter(s). During the administrative hearing, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38- 431.03(A)(3).

N/A

**6. Formal Interviews**

N/A

**7. Complaints and other disciplinary matters: review, consideration and action**

A. 2022-0054, Tracey Frederiksen, LPC-14298

Mr. Carver summarized the Board’s investigation.

The complainant was not available at the number provided.

The professional appeared and addressed the Board.

Following discussion by members, Mr. Davis moved, seconded by Ms. Meek, to find the following violation:

- A.R.S. § 32-3251(16)(m), engaging or offering to engage as a licensee in activities that are not congruent with the licensee's professional education, training or experience

The motion passed unanimously.

Following further review, Mr. Davis moved, seconded by Mr. Trotter, to offer a consent agreement that stipulates the following:

- The professional shall be placed on probation for 12 months
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in behavioral health ethics
- The professional shall complete 6 clock hours of the NASW Staying Out of Trouble course or its pre-approved equivalent

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanette Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Antwan Trotter
AYE		X	X	X	X		X	X	X	X	X
NAY											
Absent	X					X					

B. 2022-0089, Christopher Heindel, LMFT-15180

Ms. Zavala summarized the Board’s investigation.

The professional appeared telephonically and addressed the Board.

Following discussion by members, Ms. Meek moved, seconded by Mr. Trotter, to find the following violation:

- A.R.S. § 32-3251(16)(n), failing to comply with or violating, attempting to violate or assisting in or abetting the violation of any provision of this chapter, any rule adopted pursuant to this chapter, any lawful order of the board, or any formal order, consent agreement, term of probation or stipulated agreement issued under this chapter

The motion passed unanimously.

Following further review, Ms. Meek moved, seconded by Mr. Trotter, to offer a consent agreement that stipulates the

following:

- The professional shall be placed on probation for 24 months
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in behavioral health ethics
- The professional shall complete the following pre-approved continuing education:
  - 6 clock hours of the following of NASW Staying Out of Trouble course or its pre-approved equivalent
  - Arizona Statutes/Regulation Tutorial
  - Clinical Supervision Tutorial on Arizona Statutes/Regulations
  - 12 clock hours of continuing education in clinical supervision training that meets requirements in R4-6-214
- The professional shall receive clinical supervision twice monthly from a pre-approved independently licensed behavioral health professional for 12 months. The frequency for the remaining time will be at the recommendation of the clinical supervisor, but no less than monthly
- Clinical supervision shall focus on behavioral health ethics, Board statutes/rules, documentation, and how to provide supervision and run an agency/practice

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

Following further review and discussion by members, Mr. Davis moved, seconded by Ms. Kramer, to refer the case to the contracted agencies cited in the investigation. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanette Henagan	Polly Knappe	Meaghan Kramer	Adalesa Meek	Diane Palacios	Antwan Trotter
AYE		X	X	X	X		X	X	X	X	X
NAY											
Absent	X					X					

C. 2022-0057, Roberto Noperi, LAC-19483

Ms. Zavala summarized the Board's investigation.

The complainant was properly noticed, but failed to appear.

The professional and his attorney, Anne McClellan, appeared and addressed the Board.

Following discussion by members, Ms. Palacios moved, seconded by Ms. Kramer, to find the following violation:

- A.R.S. § 32-3251(16)(q), failing or refusing to maintain adequate records of behavioral health services provided to a client

The motion carried with Mr. Davis opposed.

Following further review, Ms. Palacios moved, seconded by Mr. Trotter, to offer a consent agreement that stipulates the following:

- The professional shall be placed on probation for 24 months
- The professional shall complete 6 clock hours of pre-approved continuing education in documentation
- The professional shall receive clinical supervision twice monthly from a pre-approved independently licensed behavioral health professional for 12 months. The frequency for the remaining time will be at the recommendation of the clinical supervisor with early release available.
- Clinical supervision shall focus on ACA Code of Ethics, behavioral health ethics, Board statutes/rules, documentation, and telehealth

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Antwan Trotter
AYE		X	X	X	X		X	X	X	X	X
NAY											
Absent	X					X					

*The Board took a break at 10:00 a.m., reconvening its public meeting at 10:10 a.m.*

*D. 2022-0082, Roberto Noperi, LAC-19483*

Ms. Zavala summarized the Board’s investigation.

The complainant was properly noticed, but failed to appear.

The professional and his attorney, Anne McClellan, appeared and addressed the Board.

Following review and discussion by members, Ms. Palacios moved, seconded by Ms. Meek, to dismiss the complaint with a letter of concern addressing the issues in the complaint. The motion passed unanimously.

*E. 2022-0090, Shelly Osborne, LPC-19064*

Ms. Zavala summarized the Board’s investigation.

The professional appeared and addressed the Board.

Following discussion by members, Ms. Meek moved, seconded by Ms. Knape, to find the following violations:

- A.R.S. § 32-3251(16)(c)(i), making any oral or written misrepresentation of a fact to secure or attempt to secure the issuance or renewal of a license
- A.R.S. § 32-3251(16)(ii), violating any federal or state law, rule or regulation applicable to the practice of behavioral health, as it relates to
  - o A.R.S. § 32-3286, Unlawful practice

The motion passed unanimously.

Following further review, Ms. Meek moved, seconded by Ms. Palacios, to offer a consent agreement that stipulates the following:

- The professional shall be placed on probation for 24 months
- The professional shall complete the following pre-approved continuing education:
  - o 6 clock hours of the following of NASW Staying Out of Trouble course or its pre-approved equivalent
  - o 3 clock hours in behavioral health ethics
  - o 12 clock hours of continuing education in clinical supervision training that meets requirements in R4-6-214
- The professional shall receive clinical supervision monthly from a pre-approved independently licensed behavioral health professional for 12 months. The frequency for the remaining time will be at the recommendation of the clinical supervisor with early release available.
- Clinical supervision shall focus on behavioral health ethics, Board statutes/rules, documentation, and how to supervise

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanne Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Antwan Trotter
AYE		X	X	X	X		X	X	X	X	X
NAY											
Absent	X					X					

*F. 2022-0091, Alicia Tucker, LPC Applicant*  
 Ms. Zavala summarized the Board's investigation.

The applicant appeared telephonically and addressed the Board.

Following discussion by members, Ms. Meek moved, seconded by Ms. Coonrod, to find the following violation:

- A.R.S. § 32-3251(16)(ii), violating any federal or state law, rule or regulation applicable to the practice of behavioral health, as it relates to
  - A.R.S. § 32-3286, Unlawful practice

The motion passed unanimously.

Following further review, Ms. Meek moved, seconded by Ms. Knape, to deny the application based on a finding of unprofessional conduct pursuant to A.R.S. 32-3275(6). The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanette Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Antwan Trotter
AYE		X	X	X	X		X	X	X	X	X
NAY											
Absent	X					X					

*G. Claudia Welborn, LCSW Applicant*  
 Mr. Carver summarized the background information.

The applicant was properly noticed, but failed to appear.

Following discussion by members, Ms. Knape moved, seconded by Ms. Coonrod, to open a complaint and find the following violation:

- A.R.S. § 32-3251(16)(v), engaging in any sexual conduct between a licensee and a client or former client

The motion passed unanimously.

Following further discussion, Ms. Knape moved, seconded by Ms. Meek, to deny the application based on a finding of unprofessional conduct pursuant to A.R.S. 32-3275(6). The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanette Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Antwan Trotter
AYE		X	X	X	X		X	X	X	X	X
NAY											
Absent	X					X					

*H. 2022-0170, Carly Welch, LAC-16025*  
 Ms. Zavala summarized the Board's investigation.

The professional appeared and addressed the Board.

Following discussion by members, Mr. Davis moved, seconded by Ms. Coonrod, to find the following violation:

- A.R.S. § 32-3251(16)(c)(i), making any oral or written misrepresentation of a fact to secure or attempt to secure the issuance or renewal of a license

The motion passed unanimously.

Following further review, Mr. Davis moved, seconded by Mr. Trotter, to offer a consent agreement that stipulates the following:

- The professional shall be placed on probation for 12 months
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in behavioral health ethics

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Mary Coonrod	Cedric Davis	Patricia Dobratz	Leanette Henagan	Polly Knape	Meaghan Kramer	Adalesa Meek	Diane Palacios	Antwan Trotter
AYE		X	X	X	X		X	X	X	X	X
NAY											
Absent	X					X					

*The Board took a break at 11:40 a.m., reconvening its public meeting at 11:49 a.m.*

**8. Assistant Attorney General’s Report: Mona Baskin, A.A.G.**

*N/A*

**9. Temporary licenses: review, consideration and action**

*N/A*

**10. Applications for licensure and educational programs: review, consideration and action**

*A. Review, consideration, and possible action regarding applications for licensure*

*Counseling*

Ms. Meek moved, seconded by Ms. Coonrod to deny 5 applications based on a failure to meet the minimum requirements, 8 applications based on a failure to pass the required examination, 12 applications based on a failure to take the required examination, and 2 applications based on a finding of unprofessional conduct. The motion passed unanimously.

*Marriage and Family Therapy*

Ms. Dobratz moved, seconded by Mr. Trotter, to deny 2 applications based on a failure meet the minimum requirements. The motion passed unanimously.

*Social Work*

Mr. Davis moved, seconded by Ms. Knape, to deny 13 applications based on a failure to pass the required examination and 12 applications based on a failure to take the required examination. The motion passed unanimously.

*Substance Abuse Counseling*

Ms. Meek moved, seconded by Ms. Kramer, to deny 3 applications based on a failure to pass the required examination, 5 applications based on a failure to take the required examination, and 1 application based on a finding of unprofessional conduct. The motion passed unanimously.

*B. Review, consideration, and possible action regarding applications for educational programs*

**1. Bethany Lutheran College Master of Arts in Clinical Mental Health Counseling**

Mr. Davis moved, seconded by Ms. Kramer, to approve the Bethany Lutheran College Master of Arts in Clinical Mental Health Counseling educational program. The motion passed unanimously.

**11. Report from Chair**

*A. Summary of current events*

No report.

**12. Report from the Treasurer**

*A. Review, consideration, and possible action regarding June financial report*

Following review and discussion by members, Mr. Davis moved, seconded by Mr. Trotter, to accept the June financial report as presented. The motion passed unanimously.

*B. Review, consideration, and possible action regarding July financial report*

Tabled.

**13. Report from the Executive Director and/or staff**

*A. Update on the tutorials to include supervised private practice and Department Health Service questions*

Ms. Zavala shared that updates to the tutorials will take place within the next month to include questions related to supervised private practice and Department of Health Services.

*B. Discussion regarding Board meeting continuing education*

Ms. Zavala reminded members that they have the ability to require Board attendance as part of disciplinary and non-disciplinary consent agreements.

*C. Update on the Counseling Regulatory Boards Summit*

Ms. Zavala, Ms. Kramer, and Ms. Dobratz shared their attendance at the summit to be beneficial.

*D. Update on the Southwestern School for Behavioral Health Studies Conference*

Ms. Zavala shared that presentations were provided at the conference related to clinical supervision, Board overview, and ethics. A Board informational booth was also available for those with questions.

*E. Discussion regarding Dobbs v. Jackson Women's Health Organization (2022)*

Ms. Zavala stated that the Board cannot provide direction related to this topic and recommends that those with questions seek legal advice.

**14. Request for extension of inactive status: review, consideration and action**

*A. Nicole DeGomez, LPC-2046 (inactive)*

Following review and discussion by members, Mr. Trotter moved, seconded by Ms. Meek, to deny the request for extension of inactive status. The motion passed unanimously.

**15. Future agenda items**

- Impaired Professionals Program
- Application process flowchart
- Board staff/member community engagement

**16. Call for public comment**

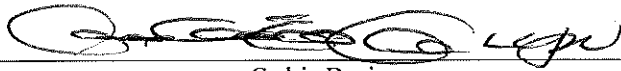
None.

**17. Establishment of future meeting date(s)**

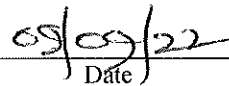
*The next regular meeting is scheduled for Friday, September 9, 2022 at 9:00 a.m., at 1740 W. Adams St., Board Room C.*

**18. Adjournment**

Mr. Trotter moved, seconded by Ms. Knape, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:12 p.m.



Cedric Davis  
Acting Secretary/Treasurer



Date